

Gerald Cisneros, Chairman
John Galusha, Commissioner
Arica Andreatta, Commissioner



Board of County Commissioners

PUBLIC MEETING NOTICE AGENDA

April 12, 2022

8:30 – COMMISSIONERS MEETING WITH STAFF

10:00 – PUBLIC MEETING

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA APPROVAL**
- 3. CONSENT AGENDA**
- 4. PUBLIC COMMENT**
- 5. APPOINTMENTS:**

- **Jennifer Oliver - SCCOG**

6. LAND USE:

- **Monte Fiore – CUP 17-001 & CUP 20-011**

7. ACTION ITEMS:

See Action Items List

8. CORRESPONDENCE:

9. ATTORNEY REPORT:

10. EXECUTIVE SESSION: If Necessary

11. ADJOURNMENT

Location: 928 Russell Street, Walsenburg, CO 81089

or Join Virtual Zoom Meeting

Meeting Info: <https://us02web.zoom.us/j/82550511219>

Meeting ID: 825-5051-1219

UPCOMING MEETINGS:

11:00 am Huerfano County Attorneys Meeting

Location: 401 Main Street, Suite 309, Walsenburg, CO 81089

1:00 pm Huerfano County Road & Bridge Meeting

Location: 401 Main Street, Suite 309, Walsenburg, CO 81089

6:00 pm Walsenburg Urban Renewal Association

Location: 525 S Albert Avenue, Walsenburg, CO 81089

401 Main Street, Suite #201 Walsenburg, Co 81089

Office: 719-738-2370 Fax: 719-738-3996

Consent Agenda	
	April 12, 2022
<u>ITEM</u>	<u>SUBJECT</u>
BOCC Minutes	April 5, 2022 Meeting
DHS Status Sheet	Olivia Cabrera New Hire
Human Resources Status Sheet	Kyle Reeves Completed FTO
Human Resources Status Sheet	Timothy Pacheco Completed Probation Period

COMMISSIONERS' MEETING

April 5, 2022

Chairman Cisneros called the meeting to order followed by the Pledge of Allegiance.

Commissioners Gerald Cisneros, John Galusha and Arica Andreatta were present.

Chairman Cisneros called for a motion to approve the April 5, 2022 Agenda.

Motion: Galusha

Second: Andreatta

Discussion: None

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

Chairman Cisneros called for a motion to approve the Consent Agenda.

Motion: Andreatta

Second: Galusha

Discussion:

1. BOCC Minutes-March 29, 2022
2. Resolution #22-016-Susanna Bensman Appointment to the Spanish Peaks Library District.
3. Resolution #22-17-Vicki Barnhouse Appointment to the Spanish Peaks Library District.
4. Resolution #22-18-Albert Galvan Appointment to the Spanish Peaks Library District.
5. DHS Status Sheet-Nancy Bustos Increase in salary for taken on additional duties.
6. HR Status Sheet-Brittney Ciarlo Comp Pay-out.
7. HR Status Sheet-Conor Orr New Hire for Youth Conservation Coordinator Parks and Recreation.
8. HR Status Sheet-Derek Guess with the Sheriff's Office. He has completed his Field Training Officer program.

9. HR Status Sheet-Melva Zagar increase in wages.

10.HR Status Sheet- Kevin Archuleta transfer from Data Collector/Clerk to Receptionist.

11.HR Status Sheet-Natalie Fisher transfer from Administrative Assistant to Compliance Officer.

12.HR Status Sheet-Sarah Pineda Resignation effective April 27, 2022.

Resolved: Motion passed by unanimous vote.

Galusha: Yes

Andreatta: Yes

Chairman Cisneros: Yes

10:11 A. M. Public Comment:

All Meisman presented a handout to the Board.

Travis Nelson gave an update to the Board for the May 12th, 2022 meeting regarding the Water work session and asked for a commitment from the Board to attend the meeting.

10:22 A.M. Appointments: None

10:22 A.M. Land Use: None

10:22 A.M. Action Items:

County Administrator Carl Young and the Board reviewed action items.

1. Motion to adopt ORDINANCE #2022-01, AN ORDINANCE ESTABLISHING AN OPEN BURN PERMIT SYSTEM, NOTIFICATION PROCESS OF OPEN BURNS, AND RESTRICTIONS DURING RED FLAG DAYS, HIGH WIND WATCH DAYS AND HIGH WIND WARNING DAYS.

Motion: Galusha

Second: Andreatta

Discussion: 1st Reading of Ordinance #2022-01 and a Public Hearing is to be scheduled.

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

2. Motion to adopt Resolution #22-019, A RESOLUTION REAPPOINTING BOB KENNEMER TO THE TOURISM BOARD FOR A TERM EXPIRING DECEMBER 31, 2025.

Motion: Andreatta

Second: Chairman Cisneros

Discussion: None

Resolved: Motion passed by unanimous vote.

Galusha: No

Andreatta: Yes

Chairman Cisneros: Yes

3. Motion to adopt Resolution #22-20, A RESOLUTION ACCEPTING A SPECIAL WARRANTY DEED AND A BARGAIN AND SALE DEED FROM SHELL LEGACY HOLDINGS, LLC FOR THE PROPERTY KNOWN AS THE THORNE RANCH AND ASSOCIATED WATER RIGHTS.

Motion: Andreatta

Second: Galusha

Discussion: None

Resolved: Motion passed by unanimous vote.

Galusha: Yes

Andreatta: Yes

Chairman Cisneros: Yes

4. Motion to approve an invoice from 5280 Towing LLC for delivery of Boom Lift in the amount of \$2,000.00.

Motion: Galusha

Second: Andreatta

Discussion: None

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

5. Motion to approve request for Congressionally Directed Spending.

Motion: Galusha

Second: Andreatta

Discussion: Request to approve the submission of Congressionally Directed Spending Request for the Gardner Public Improvement District (GPID) and the Emergency Operations and Dispatch Center in the maximum amount permitted.

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

6. Motion to approve request for Administrative Planning Grant for Park Master Planning for the Thorne Ranch.

Motion: Andreatta

Second: Galusha

Discussion: Letter of Support to Tara Marshall Southern Regional Manager with Department of Local Affairs.

Resolved: Motion passed by unanimous vote.

Galusha: Yes

Andreatta: Yes

Chairman Cisneros: Yes

7. Motion to approve Letter of Support to Senator John Hickenlooper and Senator Michael Bennet on behalf of Spanish Peaks Regional Health Center for request for Congressionally Directed Spending.

Motion: Galusha

Second: Andreatta

Discussion: For the acquisition and installation of the da Vinci X Single Console Surgical System for robotic surgery.

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

8. Motion to approve CivicPlus quote in the amount of \$7,000.00 for the first year and \$4,500 for year two.

Motion: Galusha

Second: Andreatta

Discussion: Project Coordination, Branded Public Portal, Help Center Access and training for Huerfano County Parks & Recreation.

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

9. Motion to approve and sign Contract for Services Agreement: Gardner Public Improvement District (GPID) Operator in Responsible Charge between Huerfano County and Anthony Coca.

Motion: Galusha

Second: Andreatta

Discussion: To serve as Distribution System and Wastewater Treatment Operator at \$400.00 per month starting April 6, 2022.

Resolved: Motion passed by unanimous vote.

Andreatta: yes

Galusha: Yes

Chairman Cisneros: Yes

10. Motion to approve Tower lease between Huerfano County and Highline Colorado.

Motion: Andreatta

Second: Galusha

Discussion: \$450.00 per month.

Resolved: Motion passed by unanimous vote.

Galusha: Yes

Andreatta: Yes

Chairman Cisneros: Yes

11. Motion to approve Amendment One Professional Service Agreement between Huerfano County and SAFEbuilt Colorado, LLC.

Motion: Andreatta

Second: Galusha

Discussion: \$130.00 an hour, not to exceed more than 10 hours a week.

Resolved: Motion passed by unanimous vote.

Galusha: Yes

Andreatta: Yes

Chairman Cisneros: Yes

12. Motion to approve proposal from VISTAWORKS Destination.

Motion: Galusha

Second: Andreatta

Discussion: Commissioners agreed to Table this motion.

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

13. Board of Commissioners decided to not take any action at this time on the Huerfano County and Rio County Joint Application regarding the railroad.

10:59 A.M. Correspondence:

County Administrator Carl Young and the Board reviewed correspondence.

Motion to approve 2022 Membership Form on behalf of Huerfano County Historical Society.

Motion: Galusha

Second: Andreatta

Discussion: Butte Membership level at \$100.00.

Resolved: Motion passed by unanimous vote.

Andreatta: Yes

Galusha: Yes

Chairman Cisneros: Yes

11:01 A.M. Attorney's Report: None

11:01 A.M. Executive Session: None

Chairman Cisneros called for a motion to adjourn the meeting.

Motion: Andreatta

Second: Galusha

Discussion: None

Resolved: Motion passed by unanimous vote.

Galusha: Yes

Andreatta: Yes

Chairman Cisneros: Yes

Meeting adjourned at 11:02 A.M.

Nancy C. Cruz, County Clerk & Recorder
Clerk to Board of County Commissioners

COMMISSIONERS:

Gerald A. Cisneros, Chairman

John Galusha, Vice Chairman

Arica Andreatta

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		4/18/2022
NAME: Olivia Cabrera	PAYROLL :	4/30/2022

CHANGE OF ADDRESS/ PHONE	STREET	501 Maple Street
	CITY, STATE, ZIP	Walsenburg, CO 81089
	TELEPHONE	7192425014

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Assistance Payments Technician
DEPARTMENT		Dept of Human Services
HOURS		
ANNUAL SALARY		\$30,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		

REASON FOR CHANGE

NEWHIRE	RESIGNATION	LENGTH OF SERVICE INCREASE
REHIRED	RETIREMENT	REEVALUATION OF CURRENT JOB
PROMOTION	LAYOFF	INTRODUCTORY PERIOD COMPLETED
DEMOTION	ADMINISTRATIVE LEAVE PAID	OTHER
TRANSFER	ADMINISTRATIVE LEAVE UN-PAID	

COMMENTS, IF NECESSARY

Motion to hire Olivia Cabrera effective 04/18/2022 at DHS as a full time AP Technician

I _Sheila Hudson-Macchietto, Director certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested. _____ Signature of preparer _____ Date Signed	Gerald A. Cisneros, Chairman
	John Galusha, Vice-Chairman
	Arica Andreatta, Commissioner
	Date

Date to Finance Office:

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		4/1/2022
NAME:	Name: Kyle Reeves	PAYROLL : 4/30/2022

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Sheriff Deputy	Sheriff Deputy
DEPARTMENT	Sheriff Dept	Sheriff Dept.
HOURS		
ANNUAL SALARY	\$36,627.38	\$38,158.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

REASON FOR CHANGE

NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
		Completed FTO

COMMENTS, IF NECESSARY

Motion to approve wage increase for Kyle Reeves. He completed his Field Training Officer program.

I _____ Melva Zagar _____ HR Coordinator certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

____ Melva Zagar ____ **4/6/2022** _____

Gerald A. Cisneros, Chairman

John Galusha, Vice-Chairman

Arica Andreatta, Commissioner

Date

Date to Finance Office:

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		4/1/2022
NAME:	Name: Timothy Pacheco	PAYROLL :
		4/30/2022

CHANGE OF ADDRESS/ PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Maintenance	Maintenance
DEPARTMENT	Public Works	Public Works
HOURS		
ANNUAL SALARY	\$32,293.60	\$36,700.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

REASON FOR CHANGE		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER

COMMENTS, IF NECESSARY

Motion to approve wage increase for Timothy Pacheco, he has completed his six month probation and performance evaluation.

I _____ Melva Zagar _____ HR Coordinator certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested. ____ Melva Zagar ____ 4/6/2022 _____	_____ Gerald A. Cisneros, Chairman
	_____ John Galusha, Vice-Chairman
	_____ Arica Andreatta, Commissioner
	_____ Date
	Date to Finance Office:

Action Items	
	April 12, 2022
<u>ITEM</u>	<u>SUBJECT</u>
CUP 17-01	Monte Fiore
Proclamation 22-02	National Telecommunicators Week
John Deere Blade Quote	Gardner R&B
Membership Invoice	Action 22
Batteries Quote	R&B
Big R Panels Quote	Gardner & La Veta
CDOT Off System Letter	Spring Scour
Community Planning Methods	SE Region Opioid Board
Common Construction Invoice	Courthouse 3rd Floor Ceiling
Architectural Services Invoice	Form Works Design
SCEDD Professional Services Agreement	Housing Consultant
Revised Credit Card Policy	HC Finance
Server Cabinet Quote	HC IT
Subscription Term Agreement	Paylocity
Service Proposal Quote	Paylocity
Penrose Steel Quote	R&B
Dewalt Misc Tool Quotes	Public Works
Dewalt Tool Kit Quotes	Public Works
Waste Transfer Station Fee Schedule & Hours	Public Works
CAT 140M ECM Quote	R&B Walsenburg Shop

Huerfano County Land Use Department
400 Main Street, Suite B
Walsenburg, Colorado 81089
719-738-1220 ext. 103



GENERAL LAND USE APPLICATION

Application File No.: 17-001

1. ACTION(S) REQUESTED:

- | | |
|---|--|
| ☐ Comprehensive Plan Text of Map Amendment | ☐ Rezoning |
| PUD or non-PUD Subdivision Approval: | ☐ Variance |
| ☐ Sketch Plan | ☒ Conditional Use Application |
| ☐ Preliminary Plan | ☐ Conditional Use Application / Oil, Gas or Uranium
Exploration and/or Development |
| ☐ Final Plat / Subdivision Improvement Agreement | ☐ Sign Permit |
| ☐ Subdivision Exemption | ☐ Temporary Use Permit |
| ☐ Plat Amendment | ☐ H.B. 1041 Text Amendment |
| ☐ Plat Correction | ☐ H.B. 1041 Development Perm: |
| ☐ Road Right-of-Way or Easement Vacation | ☐ H.B. 1041 Flood Plain Exempt |
| ☐ Lot Consolidation | |
| ☐ Re-hearings of Denied Application | |
| ☐ Other Actions (specify): _____ | |

2. APPLICATION STATUS (for County use only):

Date Application Received: 12-13-14

Received By: DAVID BOBIN

\$400.00 REVIEW FEE
\$1,200.00 APP FEE
Application Fees Required: \$10,000.00 DP FEE
Date Application Fees Paid: 1-12-2017

3. APPLICATION AND OWNER INFORMATION:

Name of Applicant: Spanish Peaks JV, LLC & Monte Fiore, LLC

Applicant's Mailing Address: 303 S. Broadway Ste. 200-384 Denver, Colorado 80209

Applicant's Telephone and/or FAX: 720-560-6086

Applicant's E-Mail Address: Nick.perrino@mhpioneer.com

Name of Land Owner: Spanish Peaks JV, LLC

Land Owner's Mailing Address: 303 S. Broadway Ste. 200-384 Denver, Colorado 80209

Land Owner's Telephone and/or FAX: 720-560-6086 - Nick Perrino Cell

4. SUMMARY OF APPLICATION:

Land Area included within the scope of this Application: 53.43 ☐ Square Feet or ☒ Acres

Legal description of land on which action is proposed (please attach the legal description to this Application):

Existing Zoning District(s): Agricultural District

Proposed New District(s): Same as Above

Number of Existing Lots: One

Huerfano County Land Use Department
400 Main Street, Suite B
Walsenburg, Colorado 81089
719-738-1220 ext. 103



GENERAL LAND USE APPLICATION

Number of Proposed Lots: One

Number of Proposed Dwelling Units: None

Proposed Average Lot Size: N/A

If a Variance Request, please state the reason for the Variance(s): _____

Is all or a portion of the subject land located in a potential flood plain area, or are there areas with slopes in excess of twenty percent (20%)? ☐ YES ☒ NO

If YES, which of these conditions exist? _____

Value of proposed new development: \$3,000,000

Will the proposed project require any State or Federal permits? ☒ YES ☐ NO

If YES, please list all permits or approvals required: Colorado Retail Marijuana Cultivation License, State and County Permits

If a H.B. 1041 permit is required, for what matters of local concern and state interest? N/A

Please list any additional pertinent information: _____

5. CERTIFICATION BY THE APPLICANT:

I hereby certify that this Application is made with full knowledge of the design standards, all fees, procedures, public hearing and meeting requirements contained in the Huerfano County Land Use Regulations. Furthermore, I understand that all land use permits are non-transferrable, unless specifically approved by the Huerfano County Board of County Commissioners. The Board of County Commissioners may impose permit transfer fees as it deems appropriate. All documents submitted may be subject to internet publishing.

Signature of Applicant: [Signature] Date: 12/5/2016

6. ACTION (by the authorized permitting authority):

☐ Final Approval

☒ Conditional Approval

☐ Denial

Name EDUARD R GARCIA

Signature [Signature]

Title Chairman

Date 1-31-2017

Huerfano County Land Use Department
400 Main Street, Suite B
Walsenburg, Colorado 81089
719-738-1220 ext. 103

ORIGINAL



GENERAL LAND USE APPLICATION

Application File No.: 20-011

1. ACTION(S) REQUESTED:

- | | |
|---|--|
| ☐ Comprehensive Plan Text of Map Amendment | ☐ Rezoning |
| PUD or non-PUD Subdivision Approval: | ☒ Variance |
| ☐ Sketch Plan | ☐ Conditional Use Application |
| ☐ Preliminary Plan | ☐ Conditional Use Application / Oil, Gas or Uranium
Exploration and/or Development |
| ☐ Final Plat / Subdivision Improvement Agreement | ☐ Sign Permit |
| ☐ Subdivision Exemption | ☐ Temporary Use Permit |
| ☐ Plat Amendment | ☐ H.B. 1041 Text Amendment |
| ☐ Plat Correction | ☐ H.B. 1041 Development Permit |
| ☐ Road Right-of-Way or Easement Vacation | ☐ H.B. 1041 Flood Plain Exemption |
| ☐ Lot Consolidation | |
| ☐ Re-hearings of Denied Application | |
| ☐ Other Actions (specify): _____ | |

2. APPLICATION STATUS (for County use only):

Date Application Received: 7/21/20

Received By: J.B. CHANNEL

Application Fees Required: \$ 75.00

Date Application Fees Paid: 7/23/2020

3. APPLICATION AND OWNER INFORMATION:

Name of Applicant: Monte Fiore, LLC

Applicant's Mailing Address: 3100 CR 616 Walsenburg, CO 81089

Applicant's Telephone and/or FAX: _____

Applicant's E-Mail Address: Nick@montefiorefarms.com

Name of Land Owner: Spanish Peaks JV, LLC

Land Owner's Mailing Address: 3100 CR616 Walsenburg, CO 81089

Land Owner's Telephone and/or FAX: _____

4. SUMMARY OF APPLICATION:

Land Area included within the scope of this Application: 53.43 ☐ Square Feet or ☐ Acres

Legal description of land on which action is proposed (please attach the legal description to this Application):

Existing Zoning District(s): Agricultural District

Proposed New District(s): Same as above

Number of Existing Lots: One

Huerfano County Land Use Department
400 Main Street, Suite B
Walsenburg, Colorado 81089
719-738-1220 ext. 103



GENERAL LAND USE APPLICATION

Number of Proposed Lots: One Lot

Number of Proposed Dwelling Units: None-all commercial spaces

Proposed Average Lot Size: N/A

If a Variance Request, please state the reason for the Variance(s): _____

Due to the fact that several changes in land use rules have occurred between now and when CUP 17-001 received our CUP approval,
we are requesting a variance or "grandfathering" for our property on section 18.3.3, as well as section 18.4.2.

Is all or a portion of the subject land located in a potential flood plain area, or are there areas with slopes in excess of twenty percent (20%)? ☐ YES ☒ NO

If YES, which of these conditions exist? _____

Value of proposed new development: \$3,000,000

Will the proposed project require any State or Federal permits? ☒ YES ☐ NO

If YES, please list all permits or approvals required: Already submitted & completed

If a H.B. 1041 permit is required, for what matters of local concern and state interest? _____

Already submitted & completed

Please list any additional pertinent information: _____

5. CERTIFICATION BY THE APPLICANT:

I hereby certify that this Application is made with full knowledge of the design standards, all fees, procedures, public hearing and meeting requirements contained in the Huerfano County Land Use Regulations. Furthermore, I understand that all land use permits are non-transferrable, unless specifically approved by the Huerfano County Board of County Commissioners. The Board of County Commissioners may impose permit transfer fees as it deems appropriate. All documents submitted may be subject to internet publishing.

Signature of Applicant: Nicholas Perrino Date: July 21, 2020

6. ACTION (by the authorized permitting authority):

☐ Final Approval

☒ Conditional Approval

☐ Denial

Name _____

Signature Leander R. Garcia

Title _____

Date 7.28.2020

One
One

COMMISSIONERS' MEETING

December 15, 2020

The meeting was called to order by Chairman Garcia. During COVID-19 virus all meetings will be held virtually.

Commissioners Gerald Cisneros, Ray Garcia and Max Vezzani were present.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve the December 8, 2020 minutes. Motion passed by unanimous vote.

Public Comment:

10:01 A.M. –

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani that all CUP appointments under Public Comment would be addressed during the “Action Items” portion of this BOCC Meeting. Motion passed by unanimous vote.

10:04 A.M. - County Administrator Carl Young and the Board reviewed action items.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve Resolution #20-27, which summarizes the Budget for Huerfano County for the calendar year beginning on January 1, 2021 and ending on December 31, 2021. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve Resolution #20-28, which makes the annual appropriation for Fiscal Year 2021, to defray expenditures of the various offices and departments of Huerfano County. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve Resolution #20-29 to set Mill Levy for general property taxes to help defray the costs of Government for the County of Huerfano for the 2021 Budget year. Mill Levy is set at 20.714. Motion passed by unanimous vote.

10:28 A.M. – Nick Perrino and Jared Schrader, representing Monte Fiore CUP #17-001, stated they had attended the last P & Z meeting and found it very productive. At the meeting they discussed each condition line by line.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to preliminarily accept the below modifications to the CUP conditions with a rescheduled decision on December 29, 2020. This will give Monte Fiore time to formally review the conditions. Motion passed by unanimous vote.

Recommended modifications to CUP #017-001, and CUP#20-011:

- 1) Annual compliance of use shall be conducted by County Administrator or designated agent. The annual review will confirm the following:
 - A) Exterior lighting shall be shielded and downward and otherwise comply with the dark skies regulation.
 - B) Up to date MSDS sheets are kept onsite and distributed to Huerfano County Office of Emergency Management. The applicant's designated agent will certify that the MSDS sheets are up to date.
 - C) Signs shall be posted at the driveway or main access to facility from the county road, as well as, the main entrance to any building. The signs will have the company name and emergency contact #.
 - D) 10 thousand gallons of water shall be made available onsite for the purpose of fire suppression.
 - E) Facility has secured a long term water source. Facility on active contract with a water provider.
 - F) ~~We are striking F.~~

- G) The excise taxes and property taxes have been paid in a timely manner. Annual property taxes must be paid at the latest before the Treasurer publishes the list of Delinquency Notices.
 - H) There have not been any more than three (3) legitimate odor complaints received on non-sequential days within a twelve (12) month period of time. Odors shall be unobstructive, the distance of 1,000 feet of the property line. Any complaints of business partners will be treated as legitimate.
-
- 2) Failure to comply with items listed under condition 1 will result in a formal review and corrective action, including possible revocation of this CUP.
 - 3) Periodic site visits may also be conducted during normal business hours at the discretion of County Administrator or designated agent, with a 12 hour notice.
 - 4) Prior to commencement of any construction that requires a building permit the applicant will submit a dust control plan for CR 660 to the county administrator.
 - 5) The CUP will be interpreted to allow outdoor grow cultivation within the footprint of any greenhouse as originally proposed.
 - 6) Applicant will pay \$25,000 to Huerfano County for general community improvements. Payments to be made by close of business on Friday, January 29, 2021. A late fee of \$2,500 will be charged each month the payment is not made.
 - 7) CUP will not be transferrable.

A motion was made by Commissioner Cisneros and seconded by Commissioner Garcia to approve an amendment to the Hribar Pit CUP permit #20-20 which adds 20.18 ac. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to deny CUP #20-19 Greenleaf Growers application as the facility does

not meet 18.3.3 Setback regulation of one thousand (1,000) feet from each of the facility property lines. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve GH Phipps Change Order #E13045 in the amount of \$1,166.34 to cover gap in stair between stringer and wall (approved to proceed on T&M). Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve GH Phipps Change Order #E13052 in the amount of \$7,907.00 to cover RFI 197 Auto Opener changes – power to operators. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve GH Phipps Change Order #E13056 in the amount of \$1,915.00 to add signage per building inspector. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve GH Phipps Change Order #E13061 in the amount of \$3,920.00 to change hardware at main gate west of building. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve 2021 Annual Membership Dues for Colorado Counties, Inc. (CCI) in the amount of \$12,000.00. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve the purchase from Amazon, for quantity two (2), iRobot Roomba i7 Robot Vacuum Bundles for new Judicial Center maintenance and janitorial, in the amount of \$1,398.00. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve Home Depot quote in the amount of \$1,762.94 for Judicial Center maintenance and janitorial supplies. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve payment for year one (1) of the purchase agreement between Axon Enterprise, Inc and the Huerfano County Sheriff's Office, in the amount of \$58,975.40. This agreement is for Body Cams which are required under state law. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to transfer 6 segments consisting of 4,488 feet of roads within La Veta to the Town of La Veta. This will adjust the HUTF funding moving forward at approximately \$3,000.00 per year. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve the CARES Act General Election Judge Pay Grant, in the amount of \$1,389.32 to pay costs associated with the Increased Pay for Election Judges Project due to COVID-19. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve Permit and Agreement for bulk water application between the Gardner Water and Sewer Public Improvement District (GPID) and Gregory Patton, Gardner, CO effective on 12/15/2020. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve Raine Building Project# 20-175, Change Order #001, for the Huerfano County jail, in the amount of \$21,325.48. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve resignation of Ryan Schoenthal Detention Officer, Sheriff Department, effective as of 11/28/2020. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve new hire Aaron Vanhorn as a Detention Officer at the Sheriff's Department at a salary of \$24,960.00 annually, with the contingency that he passes and completes background check, and drug test. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve new hire Kyle Reeves as a Deputy Patrol Officer at the Sheriff's Department for City of Walsenburg, at a salary of \$34,928.80 annually, with the contingency that he passes and completes background check, and drug test. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve new hire Jonathan Jennings as a Deputy Patrol Officer at the Sheriff's Department for City of Walsenburg, at a salary of \$34,928.80 annually, with the contingency that he passes and completes P.O.S.T. certification, background check, and drug test. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve new hire Jonathan Sanchez as a Deputy Patrol Officer at the Sheriff's Department for City of Walsenburg, at a salary of \$34,928.80 annually, with the contingency that he passes and completes P.O.S.T certification, background check, and drug test. Motion passed by unanimous vote.

A motion was made by Commissioner Vezzani and seconded by Commissioner Cisneros to approve new hire Kathy Melonas as Temporary Assistant Payment Tech II for Department of Human Services, at \$16.00 per hour, effective December 15, 2020. Motion passed by unanimous vote.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to approve Colorado Youth Corps Association (CYCA) and Great Outdoors Colorado (GOCO) Award letter. This will utilize Mile High Youth Corps on the Spring Creek Forest Fuels Reduction Project in the Cucharas River headwaters to remove hazardous forest fuel concentrations on public lands. Motion passed by unanimous vote.

10:42 A.M. - County Administrator Carl Young and the Board reviewed correspondence.

10:45 A.M. – Joe Guerrero and his wife Susan Deherrera spoke regarding County Road 504. Commissioner Garcia instructed Susan Deherrera to obtain an access permit to come back into compliance with Colorado Revised Statutes.

A motion was made by Commissioner Cisneros and seconded by Commissioner Vezzani to adjourn the meeting. Motion passed by unanimous vote.

Meeting adjourned at 11:12 A.M.

Nancy C. Cruz, County Clerk & Recorder
Clerk to the Board of County Commissioners

Commissioners:

Edward R. Garcia, Chairman

Gerald A. Cisneros

Max Vezzani

PROCLAMATION

No. 22-21

THE BOARD OF COUNTY COMMISSIONERS OF HUERFANO COUNTY, COLORADO

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK APRIL 10-16, 2022

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Huerfano County Dispatch Communications Center; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities, providing them information and insuring their safety; and,

WHEREAS, Public Safety Telecommunicators of the Huerfano County 911 Emergency Services Dispatch have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Huerfano County Commissioners does hereby proclaim April 10-16th, 2021 to be National Public Safety Telecommunicators Week in Huerfano County, in honor of the men and women whose diligence and professionalism keep our cities, County and citizens safe.

INTRODUCED, READ, APPROVED AND ADOPTED on this 12th day of April, 2022.



ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO

BY _____
Gerald Cisneros, Chairman

John Galusha, Commissioner

County Clerk and Recorder and
Ex-Officio Clerk to said Board

Arica Andreatta, Commissioner



JOHN DEERE

4RIVERS
EQUIPMENT

685 E Enterprise Dr
Pueblo West, CO 81007
(719) 547-3505
www.4RiversEquipment.com

"Your Working Partner"

*** DOCUMENT COPY ***

PARTS QUOTATION

Invoice To Account No: 8007

Deliver To:

HUERFANO COUNTY
401 MAIN ST STE 306
WALSENBURG CO 81089
US

HUERFANO COUNTY
401 MAIN ST STE 105
WALSENBURG CO 81089

Home Ph: (719)738-1220 Mob Ph:
Work Ph: (719)738-3485

Quotation No: 1000871
Date: 4/5/2022
Page: 1 of 1

Supplied Quantity	Back Order Quantity	Part Number	Part Description	Bin Loc	List Price	Net Price	Extended Price
1.00	0	R127425	Exhaust Manifold	NW12	671.06	671.06	\$671.06

John Deere \$ 671.06 xx

Date: _____

Approved: _____

Denied: _____

Amount: _____

Fund: _____

Prepaid: _____ Vendor Run: _____

Customer PO No: 772CH
Tax Exempt No: 84-600077229
Salesperson: STEVE BRANDT

Delivery Note:
SCOTT 719-746-2926 shawkensom@hurfano.us

Sub Total: \$870.93
Sales Tax: \$0.00
Total: \$870.93
Deposit Received: \$0.00
Balance Due: \$870.93
EXCLUDES TAX

Not an Invoice - Do Not Pay

159.87
711.06

Action 22, Inc
503 N. Main Street, Suite 657
Pueblo, CO 81002 US
sara.blackhurst@action22.org
action22.org



INVOICE

BILL TO

Huerfano County
Commissioners
Huerfano County
401 Main St Ste 201
Walsenburg, CO 81089

INVOICE # 1293

DATE 04/06/2022

DUE DATE 04/21/2022

TERMS Net 15

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/01/2022	Membership	Annual Action22 membership	1	350.00	350.00

Hope this finds you staying well! Please find the invoice for your Action22 membership attached. The work done because of your contribution and leadership really does make a difference for our communities. We appreciate your continued support. If you have any questions about this invoice or if want to connect soon to discuss specifics on how Action22 can help you with your goals this year, just email me at sara.blackhurst@action22.org or text me at 719-369-7901
All Best,
Sara Blackhurst

BALANCE DUE

\$350.00

Date: _____

Approved: _____

Denied: _____

Amount: _____

Fund: _____

Prepaid: _____ Vendor Run: _____

Batteries + Bulbs

Quote - #P50457719

Batteries Plus Bulbs #092

1408 U.S. Hwy 50W
Pueblo, CO 81008
Phone: (719) 583-8766
Fax: (719) 583-8762

About Your Quote-

Expires: 5/9/2022
Store Contact:
Description: Genie Lift Battery Option

Customer Information:

Huerfano County

401 Main St
Walsenburg, CO 81089
Phone: (719) 738-3000
Cust #: 7383000

Sale Items



SLI6V305S

6V 902 FLOODED SCRUB 12
8C6V, FS-8D, BAT6V305S

Full Warranty Until 4/8/2023

SLICORE0

NO CHARGE SLI CORE
SLICORE0

Qty	Unit	Price	Ext Price
2	Each	255.18	510.36
2	Each	0.00	0.00

Genie Lift Batteries..

Subtotal: 510.36
Tax: 0.00
Total: \$510.36

Purchase Order #: Quote
Original Order #: P50457719
Sales Rep: Paul Hudran
Tax Exempt #: 98-04909-0000
Tax Override: Local Government
Tax Exempt Expiration Date: 6/13/2007

4/8/2022 8:49:09 AM
092-B1
phudran

Date: _____
Approved: _____
Denied: _____
Amount: _____
Fund: _____
Prepaid: _____ Vendor Run: _____

Join. Follow



Franchise Opportunities - b

View our policies: [Returns](#) - [Warranty](#) - [Terms](#)

Copyright ©2021, Batteries Plus

Greg Idler
Big R Buyer
gregidler@mybigr.com
719-288-2767
Pueblo, Colorado



Staff Bridge Branch
2829 W. Howard Pl.
Denver, CO 80222-3406

APRIL 8, 2022

Dear Official,

Attached for your information is a table listing the structures in your jurisdiction which have been determined to be scour critical, have unknown foundations, or were otherwise recommended for monitoring during and/or after a high-water event by the bridge inspection program.

This assessment is based on the March 10, 2022 Bridge Database and is required by the Federal Highway Administration (FHWA) as part of the National Bridge Inspection Standards (NBIS) and the results of the assessment are recorded in Item113, Scour Critical Bridges.

We acknowledge that this assessment may reflect a replaced or rehabilitated structure, as of the date of this data, we have not received confirmation of such. Therefore, please forward a picture of the replaced or rehabilitated structure so that we may update our records and have the structure inspected.

The following describes the recommended actions for the corresponding value of Item113 for each of the bridges.
If:

Item113 = 0

These bridges are scour critical, have failed, and are closed to traffic.

Item113 = 1

These bridges are scour critical and must be closed. Field inspection indicates that failure is imminent.

Item113 = 2

These bridges are scour critical and should be closed or monitored closely during, and after, a high-water event. Field review indicates that extensive scour has occurred. An Essential Inspection Finding Notice has been issued based on the field review findings.

Item113 = 3

These bridges are scour critical and should be monitored closely during and after a high-water event or closed if monitoring is not feasible. The foundations have been determined to be unstable for the calculated scour conditions.

Item113 = 4

These bridges have been determined to be stable for calculated scour conditions BUT field review indicates action is required to protect exposed foundations from effects of additional erosion. An Essential Inspection Finding



Notice has been issued based on the field review findings. These bridges should be inspected for additional scour after a high-water event.

Item113 = 6

Scour calculation/evaluation has not been made.

Item113 = U

These Bridges have unknown foundations and, per FHWA guidelines, are assumed to be scour vulnerable and require monitoring, or closure, during a high-water event.

Item113M, Scour Watch = Y

Any bridges on this list that have Item 113 = 5, 7, or 8 and have Item 113M = Y. This code is used only by Colorado. These bridges do not fit the condition codes listed above but are recommended for monitoring during and / or after a high-water event by Staff Bridge as indicated in the attached report.

Bridges with False Bents or Temporary Shoring

These bridges do not fit the condition codes listed above but are recommended for monitoring during and after a high-water event by Staff Bridge.

General Guidelines

Some general guidelines that may be helpful in assessing specific situations that may, or may not be covered above are:

1. Close the bridge immediately if anything looks out of the ordinary or if any of the following indications of scour occur:
 - Sagging spans, and/or
 - Settled or out-of-plumb piers or abutments, and/or
 - Sagging, distorted, or out of alignment bridge rail, and/or
 - Washing-out of fill behind the abutment and under the roadway or approaches, and/or
 - The development of a dip or tilt in the deck.
2. Remove debris from piers and abutments as it accumulates, if possible. The width of a debris pile will increase the depth of scour.
3. Inspect the bridge after the flow subsides. Look for: the same indications of problems mentioned above; newly exposed footings; new scour; additional scour; or a buildup of debris that can hide scour problems. If you need assistance inspecting the bridge, please call Staff Bridge for assistance.
4. Check bridges that have False Bents or Temporary Shoring to be sure that the False Bents or Temporary Shoring are still in place and functioning as intended.
5. Monitor bridges where large amounts of debris have accumulated before the high water started even if they are not on the attached list.



Debris in Burn Areas

Several areas around the state have experienced historical wildfires in recent years. During runoff or flooding events, there is a risk of heavy debris flow in these areas, and adjacent structures should be monitored accordingly.

Scour Plans of Action (POAs)

The Scour Plans of Action (POAs) are being updated and the database is updated accordingly.

Bridges which are not on the attached list but that you know from experience are vulnerable during a high-water event, should also be handled appropriately. You may want to inform your inspection consultant that you would like them to be included in the scour list.

Please remember that the inspection consultant only sees your bridges for a brief time every two years. Your staff has the best knowledge of the overall situation, and we want their input so that our data can reflect the flooding conditions as accurately as possible.

If you have questions, please do not hesitate to contact:

Lynn Croswell, CDOT Bridge Inspection Engineer, at 303.757.9188, lynn.croswell@state.co.us or

Natasha Butler, CDOT Bridge Asset Management Engineer, at 303.512.4073, natasha.butler@state.co.us or

CDOT Staff Bridge at 303.757.9309

Sincerely,

Signature on File

Micahel P. Collins, P.E.
State Bridge Engineer

lc/nb/rb//mc

Attachment

Copy w/ attachments to:
Colorado Counties Incorporated
Colorado Municipal League
FHWA Colorado Division Bridge Engineer
Staff Hydraulics Engineer
Bridge Inspection Consultant



2022 Annual Scour Vulnerable Watchlist of Offsys County Bridges

DEPARTMENT OF TRANSPORTATION
Staff Bridge Branch
2829 W. Howard Place
Denver, Colorado 80204
(303) 757-9309 FAX (303) 757-9197



County	Bridge	Feature Intersected	Roadway Carried	Scour rating	Mobilize	Monitor	Closure
HUERFANO							
HUERFANO	HU104-2.0-I25	HUERFANO RIVER	COUNTY ROAD 104	3	Water surface is 7 feet below arch crown.	Water surface is 5 feet below arch crown	Water overtops roadway.
HUERFANO	HU350-S3.4-S160	WAHATOYA CREEK	COUNTY ROAD 350	4	Flash flood warning or observed local flooding.	Flash flood warning or observed local flooding.	Close if settlement, water at low chord, overtopping, sinkholes at abut, other flood damage.
HUERFANO	HU360-2.3-S12	WAHATOYA CREEK	COUNTY ROAD 360	2	2013 inspect scour to serious, Abut 2 scoured, monitor highwater	Abut 2 at highwater	Close if settlement observed
HUERFANO	HU611-1.1-S69	OJO DE ALAMO ARROYO	COUNTY ROAD 611	4	Flash flood warning or observed local flooding.	Flash flood warning or observed local flooding.	Close if settlement, water at low chord, overtopping, sinkholes at abut, other flood damage.

Huerfano County Chairman

_____ Approved

_____ Denied

Any bridges on this list that have Item113 = 5, 7, or 8 have item113M = Y. This code is used only in Colorado. These bridges do not fit the condition codes listed above but are recommended for monitoring during and after a high water event by Staff Bridge.

Appendix: Methods

Benchmark Methods

There is no single standard for establishing what the minimum set of behavioral health services must be in every community. Benchmark methods that measure adequate access for services varied by insurance type and state. CHI built upon standards identified in the literature and selected metrics to serve as “recommended access measures” based on data available across all 64 counties and service level intensity. Services provided by each facility, unit, or team were not separated by age due to data limitations. All data collected for this analysis reflect services for adults, but the data may also include specific services for children. Communities will need to connect with local service providers to learn more about populations served. Methods to measure access for each metric are described in detail in Table 2.

CHI researched the best methods for standardizing behavioral health service access by reviewing the following literature:

- Colorado’s Regional Accountable Entity Network Adequacy Plans
- State Medicaid Network Adequacy Plans from West Virginia, Florida, New Hampshire, Iowa, and Kansas
- Centers for Medicare & Medicaid Services Guidelines for Medicare Advantage Care Network Adequacy
- U.S. Department of Health and Human Services: Network Adequacy for Behavioral Health: Existing Standards and Considerations for Designing
- Substance Abuse and Mental Health Services Administration (SAMHSA): National Guidelines for Behavioral Health, Best Practice Toolkit
- Kaiser Foundation Health Plan of Colorado, Colorado Service Area, 2022
- Eagle County Behavioral Health Systems Map

We also engaged with multiple behavioral health leaders at the state and local levels to inform this toolkit. Among others, key informants included:

- Cristen Bates, Population Health Division Director, Health Programs Office, Colorado Department of Health Care Policy & Financing (HCPF)
- Wendy Buxton-Andrade, Prowers County Commissioner
- Tamara Davis, Colorado Department of Public Health & Environment (CDPHE)
- Melissa Eddleman, Behavioral Health and Managed Care Section Manager, Delivery System and Payment Innovation Division, HCPF
- Camille Harding, Strategy and Innovation Officer, Colorado Department of Human Services, OBH
- Steve Holloway, Branch Chief, Health Access Branch, CDPHE
- Lori Laske, Alamosa County Commissioner
- Christopher Miller, Community Programs Manager of Special Projects, Colorado Department of Human Services, OBH
- Beth Moulton, Routt County Commissioner
- Sharon Pawlak, Senior Data Compliance Manager, Colorado Department of Human Services, OBH
- Gini Pingnot, Director of External Affairs, Colorado Counties, Inc.
- Nancy VanDeMark, Innovela Consulting Group

Table 2. Descriptions of Essential Behavioral Health Service Metrics

Service Level	Metric	Description and Data Limitations	Source
Lower-Acuity	Minimum Service Benchmark: At least 95% of the population able to make a behavioral health appointment when needed	Why It's Included: The limiting factor to lower -acuity services is the ability for community members to access available services. The percentage of the population who reported they were able to make appointments for either substance use treatment services or mental health care services is used as a metric to describe this access. Limitations: The metric is self-reported and does not account for the length of time that occurred between making the appointment and receiving the care community members needed. Colorado Health Access Survey data are reported at the health statistics region level (HSR). To provide county-level estimates, HSR rates were applied to each county in the region. Calculation Methods: CHI created an estimate of people who received a mental health or substance use appointment when they needed one for the population age 5 and over.	2021 Colorado Health Access Survey
	Substance Use Outpatient Access: Percentage of population who live within a 30-minute drive of a facility	What's Included: Having more immediate access to outpatient services allows for easier access to these available services. A 30-minute drive-time buffer was used to define this immediate access to outpatient services.	Outpatient facilities were provided by SAMSHA using the Find Treatment service locator tool.
	Mental Health Outpatient Access: Percentage of population who live within a 30-minute drive of a facility	Limitations: See Drive-Time Limitations and Facility Analysis Limitations on page 17 Calculation Methods: See Drive-Time Methods and Facility Methods on page 17	Population estimates provided by the 2019 American Community Survey.

Service Level	Metric	Description and Data Limitations	Source
Medium-Acuity	Minimum Service Benchmark: Assertive Community Treatment (ACT) as well as Intensive Outpatient Programs (IOP) services are available in the county	Why It's Included: ACT is an intensive home and community-based service provided by every CMHC in Colorado. These services allow for people with severe or chronic mental illnesses to receive care that cannot be met in traditional outpatient settings. IOP services provide intensive substance use treatment within the person's home. A county with access to ACT and IOP means they are both included in the geographic service region. Limitations: These are not the only intensive community-based services available, but they are measurable across all counties. <u>ACT:</u> Community mental health reports indicated if the CMHC offered ACT services, but most did not specify which CMHC location in the region had the services. Reports identified the county in which the services were available. <u>IOP:</u> See Facility analysis limitations on page 17. Calculation methods:	CHI used CMHC yearly reports provided by an internal data request to OBH.
	ACT: An ACT team is available to provide services in the community	<u>ACT:</u> Community mental health reports indicated if the CMHC offered ACT services, but most did not specify which CMHC location in the region had the services. Reports identified the county in which the services were available. <u>IOP:</u> See Facility analysis limitations on page 17. Calculation methods:	CHI used CMHC yearly reports provided by an internal data request to OBH.
	IOP: Intensive outpatient program is available in the community	<u>ACT:</u> CHI reviewed yearly CMHC reports provided by OBH to identify which counties receive ACT services. <u>IOP:</u> See Facility Methods on page 17.	IOP services were provided by SAMSHA using the Find Treatment service locator tool.
	Intensive Family-Based Services: Number of select home and community-based services available in the county	Why It's Included: These services act as community-based safety net programs for families to reduce their interaction with child welfare services and keep children in family-like settings. The availability of these services provides context on the availability for home and community-based services that focus specifically on families and children. Limitations: CHI reported service availability at the county level because address-level data for each service were not publicly available and could not be mapped. Calculation Methods: CHI reviewed the Colorado Lab Tableau dashboard and manually entered how many services are provided in each county.	Data were collected from the Colorado Lab Tableau dashboard.

Service Level	Metric	Description and Data Limitations	Source
Higher-Acuity	Minimum Service Benchmark: Availability of mental health and substance use residential care or an inpatient hospital.	Why It's Included: Mental health and substance use residential care facilities allow for specific health care delivery for those who require more acute treatment options. Access to just one of these service facilities is not enough to address all behavioral health care needs in a community. An inpatient hospital can be another mode of this type of care delivery, so it is also included in this metric. See Drive-Time Methods for more information. Limitations: See Drive-Time Limitations and Facility Analysis Limitations on page 17.  Calculation methods: See Drive-Time Methods on page 17. 	Residential care facilities and inpatient hospital locations were provided by OBH.
	Mental Health Residential Treatment: Percentage of population within a 30-minute drive of a facility		
	Substance Use Residential Treatment: Percentage of population within a 30-minute drive of a facility		
	Inpatient Hospital: Percentage of population within a 30-minute drive of a facility		

DRAFT

Service Level	Metric	Description and Data Limitations	Source
Crisis and Emergency	Minimum Service Benchmark: 100% of the population lives within a 60-minute drive of mobile crisis services and within a 30-minute drive of a walk-in service	Why It's Included: Crisis service delivery can occur in three modes: mobile crisis response, walk-in crisis care at a facility, or through a crisis hotline number. Having access to all three of these service types is integral in establishing a robust crisis and emergency care system. Minimum access is based on having access to both mobile and walk-in crisis services. An analysis of what percentage of a population lives within a 30-minute drive of walk-in crisis services helps capture who has more immediate access to facilities located within local communities. Limitations: See Drive-Time Limitations on page 17. 	Data on mobile crisis dispatch centers were provided by OBH; walk-in crisis facilities were provided by SAMSHA; population estimates are from the 2019 American Community Survey.
	Walk-in Crisis Services: Percentage of population who live within a 30-minute drive of emergency walk-in or on-site services	Calculation Methods: See Drive-Time Methods on page 17.	
	Mobile Crisis Services: Percentage of population who live within a 60-minute drive of mobile crisis services		
	Respite Services: Availability in the community 	Why It's Included: Respite services are an important element in the behavioral health care continuum, as these services provide short-term relief for individuals who are caring for someone with mental health or substance use issues. Limitations: Only crisis respite services funded by OBH are included in this analysis. Calculation Methods: See Facility Methods on page 17. 	OBH, February 2022  Internal data request
	Crisis Hotline Utilization: The number of crisis hotline calls received annually per 100,000 residents	Why It's Included: Crisis service delivery can occur in three modes: mobile crisis response, walk-in crisis care at a facility, or through a crisis hotline number. Having access to all three of these service types is integral in establishing a robust crisis and emergency care system. Limitations: Callers are not required to provide county of residence information and may remain anonymous. These data are not representative of all crisis line services provided, and they do not include chat services. Calculation Methods: CHI reviewed the Office of Behavioral Health's Colorado Crisis Services dashboard and manually pulled data for each county.	OBH, Colorado Crisis Services Dashboard , Statewide Map, 2021
	Withdrawal Management: Percentage of the population who live within a 30-minute drive of a facility that offers detox services	Why It's Included: Withdrawal management provides people who have SUD with access to emergency detoxification services. Limitations: These facility data do not provide information on capacity, availability, or level of services in the community. Calculation Methods: See Drive-Time Methods on page 17. 	Data on facilities that provide detoxification services are provided by SAMSHA using the Find Treatment service locator tool.
	Crisis Stability Unit (CSU) or Acute Treatment Unit (ATU): Availability in the county	Why It's Included: CSUs and ATUs provide inpatient crisis services for individuals whose needs cannot be met safely in a residential care facility. These services are often less restrictive than inpatient hospitals. Limitations: These data are available at the county level, not the facility level. These services usually require a referral and are not readily available to the public. Calculation Methods: See Facility Methods on page 17. 	OBH, February 2022 Internal data request

Facility Analysis Methods

Facility locations were geocoded to get latitude and longitude information for each site of interest. These facilities were then used to create drive-time areas for additional analysis and to be used for the mapping application. Facilities or available services that lacked address information were aggregated at the county-level when specific locations could not be discerned.

Facility Analysis Limitations

Access to facilities is dependent on many factors. Having a facility available in the community does not mean there are beds available for patients or enough staff to sustain these facilities or take care of the maximum number of patients that could access them.

Capacity for facilities could not be determined because both bed data for each facility and county-level data on people who need services are not available.

Location data can only tell us that a facility is present within a community, not if that facility has capacity or if a high quality of care is provided at these facilities.

Drive-Time Methods

CHI used ArcGIS Online to create drive-time areas around facilities of interest. Drive-time areas were then created around these facilities to calculate the number of census tracts that fall within those areas. Census tract boundaries were then used to flag whether that census tract had that facility type

within a specified drive-time area. If census tracts fell within the boundary, populations of those tracts were summed to calculate the number of people who lived within a specified drive from that facility for each county. These summed totals were then divided by the total population of the county to get the percentage of a county's population that lived within a specified drive-time area of each facility type. Population estimates came from the 2019 American Community Survey 5-year estimates.

Drive-Time Limitations

There are limitations to the drive-time analysis methods approach. For any census tract that is included (even if marginally) within the drive-time area, the entire population of that census tract is included. Some census tracts in Colorado are large geographic areas (some even the size of counties). So even if part of the census tract population lives farther than, for example, 30 minutes away from the facility, those people will still be counted as living within the drive-time boundary because part of the census tract is within the drive-time boundary.

Workforce Methods

Workforce ratios were calculated at the county level and are included in both the guidance tool and interactive map. CDPHE and SAMHSA provided CHI with address-level data for all clinical, non-clinical, and primary care providers in Colorado. CHI geocoded the address-level data and aggregated it to the county level.

Table 3. Workforce Data Sources and Definitions

Metric	Definition	Source
Professions that provide both clinical and non-clinical behavioral health services	Includes the following eight professions: • Licensed clinical social worker • Licensed psychologist • Licensed professional counselor • Psychiatrist • Licensed addiction counselor • Licensed social worker • Certified addiction technician • Certified addiction specialist	CDPHE, 2022 Internal data request
Primary care providers	Includes the following four professions: • Doctor of Medicine • Doctor of Osteopathic Medicine • Nurse practitioner • Physician assistant	CDPHE, 2022 Internal data request
Medication Assisted Treatment (MAT) providers	Certified practitioners in Colorado who use buprenorphine to treat opioid use disorders.	Data collected from SAMHSA , February 2022

Endnotes

- ¹ Colorado Health Institute. (2019). Putting Prevention Science to Work: Colorado's First Strategic Plan for Primary Prevention of Substance Abuse: 2019-2024. <https://www.coloradohealthinstitute.org/research/prevention-strategic-plan>
- ² Colorado Health Institute. (2019). Colorado's Statewide Strategic Plan for Substance Use Disorder Recovery: 2020-2025. <https://www.coloradohealthinstitute.org/research/colorados-statewide-strategic-plan-substance-use-disorder-recovery-2020-2025>
- ³ Massachusetts State Government. Appendix B: Definitions of Inpatient and Outpatient Behavioral Health Services. <https://www.mass.gov/doc/appendix-b-bh-inpatient-and-outpatient-services-definitions-1/download>
- ⁴ American Addiction Centers. (2021). Intensive Outpatient Program (IOP): What Is It & Find IOPs Near Me. <https://americanaddictioncenters.org/intensive-outpatient-programs>
- ⁵ Centers for Medicare & Medicaid Services. (2022). CMS National Coverage Policy. Coverage guidance: Coverage Indications, Limitations, and/or Medical Necessity. Retrieved March 1, 2022 from <https://www.cms.gov/medicare-coverage-database/view/lcd.aspx?lcdid=34183&ver=15&bc=CAAAAAAAAAA#:~:text=Abstract%3A,a%20lower%20level%20of%20care>
- ⁶ Stewart M.T., O'Brien, P.L., Shields, M.C., White, M.C., Mulvaney-Day, N. (2019, November 26). Residential Treatment for Mental and Substance Use Disorders. Office of the Assistant Secretary for Planning and Evaluation. <https://aspe.hhs.gov/reports/state-residential-treatment-behavioral-health-conditions-regulation-policy-environmental-scan-0#resident>
- ⁷ National Alliance on Mental Illness (NAMI). Walk-in crisis services. Retrieved March 1, 2022 from <https://www.nami.org/Learn-More/Treatment/Getting-Treatment-During-a-Crisis#:~:text=Walk%2Din%20crisis%20services%2C%20such,may%20recommend%20hospitalization%20when%20appropriate>
- ⁸ National Alliance on Mental Illness (NAMI). (2022).
- ⁹ County of Santa Clara Behavioral Health Services. (2022). SUTS Withdrawal Management: What are Withdrawal Management Services. Retrieved March 1, 2022 from <https://bhsd.sccgov.org/information-resources/adult-substance-use-treatment-services/what-are-withdrawal-management>

Huerfano County

Opioid Region # 19

Health Statistics Region # 6

1. Services

Does your county meet the minimum benchmarks on the service array?

Crisis	Higher Acuity	Medium Acuity	Lower Acuity
NO	NO	NO	YES

2. Metrics

How are these scores determined?

Crisis Services

	Huerfano County	Frontier Counties	Opioid Region
Minimum Needed: 100% of the population lives within a 60-minutes drive of mobile services AND a 30-minute drive of a walk-in center	53%	62%	86%
Walk-in Crisis Services: Percentage who live within a 30-minute drive of psychiatric emergency walk-in services or onsite services	53%	62%	86%
Mobile Crisis Services: Percentage who live within a 60-minute drive of mobile crisis services	100%	78%	94%
Respite services available in the community	NO		YES
Crisis Stabilization Services: Crisis stability Unit (CSU) or Acute Treatment Unit (ATU) is available in the county	NO		YES
Detoxification Services: Percentage who live within a 30-minute drive of a detoxification service	100%	39%	79%
Crisis Call Line: Crisis Call Utilization Rate per 100,000 Residents	NA	2120	1372

Higher Acuity Services

	Huerfano County	Frontier Counties	Opioid Region
Minimum Needed: Availability of a residential care or inpatient hospital for mental health AND substance use	NO		YES
Mental Health Residential Treatment: Percentage within a 30-minute drive of a facility	53%	7%	17%
Substance Use Residential Treatment: Percentage within a 30-minute drive of a facility	100%	46%	89%
Inpatient Hospital: Percentage within a 30-minute drive of a facility	53%	2%	17%



COLORADO
Office of Behavioral Health
Department of Human Services



Huerfano County Chairman

____ Approved

____ Denied

Medium Acuity Services

	Huerfano County	Frontier Counties	Opioid Region
Minimum Needed: Assertive Community Treatment (ACT) AND Intensive Outpatient (IOP) are services available in the county	NO		YES
ACT: an ACT service is available in the community	NO		YES
IOP: An IOP service is available in the community	YES		YES
Number of Family First home and community based services available in the county	5	4	5

Low Acuity Services

	Huerfano County	Frontier Counties	Opioid Region
Minimum Needed: At least 95% of the population are able to make a behavioral health appointment when needed	98.1%	96.0%	97.9%
Substance Use Outpatient Access: Percentage who live within a 30-minute drive of a facility	100%	100%	100%
Mental Health Outpatient Access: Percentage who live within a 30-minute drive of a facility	100%	98%	94%

3. Context

What additional factors or metrics affect people's access to care?
What questions do you need to ask?

Barriers to Care

	Huerfano County	Frontier Counties	Opioid Region
Transportation as a barrier to seeking health care	7%	5%	7%
Cost as a barrier to behavioral health care	7%	7%	7%
Stigma as a barrier to behavioral health care	7%	6%	7%
Broadband Access in your community	65%	77%	74%

Workforce

	Huerfano County	Frontier Counties	Opioid Region
Primary Care Providers*	19.5	11.2	12.4
Medication Assisted Treatment (MAT) Providers*	3.0	2.2	2.0
Psychiatrists*	0.0	0.2	0.5
Licensed and Clinical Social Workers*	9.0	2.7	3.1
Licensed Psychologists*	0.0	0.3	0.5
Certified and Licensed Addiction Counselors*	3.0	3.3	8.1
Licensed Professional Counselors*	1.5	3.3	5.0

*per 10,000 people

Demand Measures

	Huerfano County	Frontier Counties	Opioid Region
Percent Uninsured	8%	7%	7%
Needed But Didn't Get Behavioral Health Services in the past 12 months	13%	13%	13%
Future Need of Behavioral Health Services	19%	16%	19%

Questions? Refer to the Guidance Tool for more information on minimal access measures, the service array, and investment questions to consider.

PROPOSAL

Common Construction 719-890-0190
Tracy Atkinson 1251 Twin Lakes rd
Walsenburg Co 81089

PROPOSAL NO.

SHEET NO.

DATE

11-18-2021

PROPOSAL SUBMITTED TO:

NAME	Huerfano county Building
ADDRESS	Main st Walsenburg
PHONE NO.	

WORK TO BE PERFORMED AT:

ADDRESS	Same
DATE OF PLANS	
ARCHITECT	

We hereby propose to furnish the materials and perform the labor necessary for the completion of _____

Hole in celing.

Repair hole in celing on the third floor at the top of stair case on north side wall . Nailers will be added in order to make repair , hole to be filler in with drywall and finished with hot mud to seal off hole and insure bondage to old plaster. Common Const to supply materials to complet repair and cleanup of work site.

Total cost 625.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of _____

Six hundred twenty five dollars and/.00

Dollars (\$ 625.00)

with payments to be made as follows:

Respectfully submitted Tracy Atkinson

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

ACCEPT/

The above prices, specifications and conditions are satisfacto as specified. Payments will be made as outlined above.

Date _____

Date: _____

Approved: _____

Denied: _____

Amount: _____

Fund: _____

Prepaid: _____ Vendor Run: _____

Form+Works Design Group
P.O. Box 476
Eastlake, CO 80614 US
(303) 598-6545
www.formworksdesigngroup.com



INVOICE

BILL TO

Carl Young
Huerfano County
Walsenburg, CO

INVOICE # 1795

DATE 04/05/2022

DUE DATE 05/05/2022

TERMS Net 30

DESCRIPTION	QTY	RATE	COMPLETED THIS PERIOD
Architectural Services Fox Theatre - Production of Draft Documents	1	2,240.00	2,240.00
Architectural Services Fox Theatre - Review Meetings	1	560.00	560.00
Architectural Services Fox Theatre - Final Documents	1	1,120.00	1,120.00

Fox Theatre - Design and Planning for addition and lot

BALANCE DUE

\$3,920.00

Date: _____

Approved: _____

Denied: _____

Amount: _____

Fund: _____

Prepaid: _____ Vendor Run: _____



Proposal: Huerfano County Workforce Housing Feasibility and Developer Incentive Program

Overview:

This scope of services is aimed to address the feasibility of a 20-40 unit attainable workforce housing project in Huerfano County to address workforce housing issues. Multiple sites are being investigated including the 7 Northlands lots, 4 county owned infill lots, and the La Veta football field site. Local government participation and collaboration will be essential to the success of this project. The number of units would be based on presales of units.

SCEDD estimates this feasibility and developer incentive program to take four months to prepare with important input being provided from key local government elected officials, staff, businesses, and organizations located in Huerfano County. The outcome would be the release of a developer RFQ and incentive package this summer.

There are several key milestones that will need to be achieved. At each milestone, the BOCC will have the opportunity to weigh-in and decide whether to continue the process.

April 26, 2022- Joint Local Government Kick-off Meeting

- Introduction of project and scope of services to Huerfano Board of County Commissioners
- 2nd meeting- Joint meeting of BOCC, City of Walsenburg, and Town of La Veta to discuss workforce housing collaboration

May 2022-Discovery, Market Analysis, Budget, and Feasibility

- In depth analysis of potential sites and associated costs to make potential sites shovel ready for vertical construction
- Zoning review- types of units, densities, single-family vs. duplex
- Entitlement processes
- Number of lots and units
- Identify buyers including business buyers and potential homeowners
- Current market sales, target price points, and determination of AMI thresholds
- Determination of horizontal and entitlement costs

June 2022- Design Charrette with local government and businesses

- Identify desired architecture components for project houses

July 2022- Presentation of workforce housing feasibility and developer incentive program

- Structure of proposed development team
- Potential sites and required entitlements
- Proposed construction schedule and
- Unit type identification- type, style, unit counts, and final costs
- Developer incentive package budget
- Recommendations

July 2022- **Release of Developer RFQ**

A separate scope of services will be provided at the County's request and if the developer selection moves forward. This could include the following services: developer selection, contracting, planning, entitlements, and project oversight.

Budget:

Huerfano County is a SCEDD member, and the County's membership allows for discounted planning fees of \$75 per hour. It is anticipated this phase will take 4 months to complete. The proposed budget assumes participation from County staff in the process and assistance with data collection, mapping systems, market sales data, and draft review of recommendations and materials throughout the process. SCEDD will bill a flat hourly rate for its services and provide monthly invoices to be paid within a 30-day period.

Anticipated budget \$16,000-\$23,000

\$75 per hour 50-70 hours per month or \$4,000-\$5,250 per month

Additional \$300 Travel reimbursement per trip (mileage, food, and lodging as applicable)

*SCEDD will provide these services at a guaranteed not exceed amount to the County of \$22,000

** This budget does not include any fees for rental spaces, refreshments for public meetings, outside legal or engineering reviews (if required), or other external expenses for conducting public meetings. These expenses shall be at cost to the County.

CONTRACT FOR SERVICES AGREEMENT: Housing Consultant.

This Agreement, entered into this 12TH Day of April 2022, by and between the County of Huerfano, Colorado, whose address is 401 Main Street, Suite 201, Walsenburg, CO 81089, hereinafter referred to as the "County" and the Southern Colorado Economic Development District whose address is 121 W. City Center Drive, Pueblo, CO 81003, hereinafter referred to as "Contractor".

WHEREAS, the County requires the services of a Housing Consultant to develop a feasibility analysis for an attainable workforce housing project.

WHEREAS, the Contractor desires to contract for such services.

NOW, THEREFORE, the parties mutually agree, promise, stipulate, and covenant as follows:

1. The County does hereby agree to contract with the Contractor to do and perform the acts and services hereinafter more specifically set out, on the terms and conditions hereinafter enumerated for period commencing on the **12th of April, 2022** until the **1st of August** then continuing from month to month until the scope of work is complete or terminated as provided herein.
2. The Contractor shall do, perform and carry out, in a satisfactory and proper manner, as determined by the Board of County Commissioners, all elements of work as indicated below:
 - a. **Perform the tasks, objectives, and deliverables as outlined in the attached proposal for the Huerfano County Workforce Housing Feasibility and Developer Incentive Program.**
3. Huerfano County agrees to pay the Contractor **\$75 per hour**, in consideration of the described work elements.
4. It is understood by the parties that the County will provide all materials, supplies, and equipment necessary to carry out the elements of work listed above.
5. The parties intend that an independent contractor relationship is created by this agreement. The County is only interested in the results to be achieved and the conduct and control of the work will lie solely with the Contractor.
6. The work to be performed under this contract will be performed entirely at the Contractor's risk and Contractor assumes all responsibility for the condition of tools and equipment used in the performance of this contract. The Contractor agrees to indemnify the County for any and all liability or loss arising in any way out of the performance of this contract.
7. This contractual agreement constitutes the entire agreement and understanding between the parties hereto and it shall not be considered modified, altered, changed, or amended in any respect until in writing and designed by both parties.
8. This contractual agreement may be terminated by either party in writing with thirty (30) days written notice sent to the address as provided therein by United States mail, postage prepaid.

IN WITNESS WHEREOF, the "County" has caused this Agreement to be signed by the Board of County Commissioners and the "Contractor" has here unto affixed their names, on the dates listed below.

SOUTHERN COLORADO ECONOMIC
DEVELOPMENT DISTRICT:

BOARD OF COUNTY COMMISSIONERS OF
HUERFANO COUNTY, COLORADO

BY _____

BY _____
Gerald A. Cisneros, Chairman

NAME _____

John Galusha, Commissioner

TITLE _____

Arica Andreatta, Commissioner

ATTEST

County Clerk and Recorder and
Ex-Officio to said Board

HUERFANO COUNTY

CREDIT CARD POLICY

SECTION 1: PURPOSE AND INTENT

The purpose of this policy is to standardize the issuance, accounting, monitoring, use, and retrieval of credit cards for Huerfano County. It is the further intent of this policy to establish and carry out the direction of the Board of County Commissioners.

SECTION 2: AUTHORIZED COUNTY CREDIT CARDS

The County Commissioners have authorized the issuance of credit cards to the following officials with the corresponding limits.

County Commissioners	\$4,000	IT/GIS Director	\$10,000
County Treasurer	\$4,000	Social Service Director	\$4,000
Sheriff	\$5,000	Emergency Service Director	\$4,000
County Clerk & Recorder	\$4,000	Public Works Director	\$4,000
County Assessor	\$4,000	Finance Director	\$30,000
County Coroner	\$4,000	Road and Bridge	\$10,000
BOCC Admin.	\$4,000	Parks & Rec Director	\$4,000

SECTION 3: USE OF COUNTY CREDIT CARDS

County credit cards may only be used for the purchase of goods and services necessary to carry out official business of Huerfano County.

SECTION 4: TYPE OF USE

County credit cards may be used for authorized travel expenses or purchases where it can be substantiated that use of a credit card was in the best interest of Huerfano County. All Department Heads and Directors must get prior approval from the Huerfano County Administrator for any purchase over Five Hundred Dollars.

SECTION 5: REQUIRED DOCUMENTATION

For all credit card transactions the employee or official using a county credit card will submit to the Finance Department documentation sufficient to satisfy Internal Revenue Service requirements for employee business expenses. This documentation will include the credit card slip (customer copy) along with a receipt or invoice from the vendor that documents the goods or services purchased, the cost of the goods or services and the date of the purchase. Each receipt will also indicate the official county business which the expense was incurred.

SECTION 6: INTERNAL CONTROL

Credit card statements or invoices will be subject to existing internal accounting controls related to purchasing and disbursement of county funds.

SECTION 7: TIMELY PAYMENT

Credit card invoices will be processed for payment by Finance upon receipt of proper documentation referenced in Section 5. Credit card balances, including interest due on an extension of credit, shall be paid when due as indicated per the statement.

SECTION 8: LOST OR STOLEN CARDS

The employee or official issued a county credit card is responsible for its protection and custody, and shall immediately notify the Finance Director if a county credit card is lost or stolen.

SECTION 9: TERMINATION OF EMPLOYMENT

Any county credit card shall be promptly returned to the Finance Director upon termination of an employee or official with the County.

SECTION 10: UNAUTHORIZED USE OR FAILURE TO COMPLY WITH POLICY

Unauthorized use of a county credit card will subject the employee or official to disciplinary measures including termination consistent with county policy and applicable statutes. Failure to comply with the credit card policy will result in the immediate suspension of credit card privileges.

SECTION 11: OTHER PROCEDURES

Other procedures deemed necessary by the Board of County Commissioners or Finance Director may be implemented.

SECTION 12: AMENDMENTS

This policy can be amended upon the recommendation of the Finance Director with approval of the Board of County Commissioners

Signature of the Chair:

Approved

Denied

Item#: 9SIAA0TH4N4573







🔍

💡

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1/8

Paylocity Corporation Full Bundle Subscription Term Agreement

_____, ("CLIENT") is as of the _____ day of _____, _____, ("Effective Date") requesting Paylocity Corporation ("Paylocity") provide CLIENT with bundled payroll and related services and Paylocity is agreeing to provide such services all as set forth in this agreement ("Agreement"). This Agreement encompasses the following General Terms and Conditions as well as the specific Terms and Conditions for any bundled software or services ("Bundled Services" or "Services") utilized by CLIENT, whether included in the initial Quote (as defined below) or subsequent Letter of Intent, and all of which are to be governed by the terms and conditions of this Agreement.

TERMS AND CONDITIONS

FEES, TERM AND PAYMENTS

1. The term of this Agreement shall commence upon the Effective Date and end two (2) years following the CLIENT'S first payroll (the "Initial Term"). The fees included in the Paylocity Quote for Service ("Quote") will be effective during the Initial Term. After the Initial Term, fees are subject to change upon notice to CLIENT for general price increases. CLIENT agrees to allow Paylocity to debit from its account(s) on due date any and all fees due to Paylocity under this Agreement and in the same manner that payroll and tax funds are collected. CLIENT has 180 days from invoice date to dispute invoice amounts.
2. After the end of the Initial Term, this Agreement will renew automatically for successive additional one (1) year periods ("Renewal Term") unless either party gives written notice of their intent to terminate within ninety (90) days before the end of the Initial Term or current Renewal Term then in effect.
3. Bundled Services commence immediately following the CLIENT'S first payroll processing. CLIENT will be invoiced for Bundled Services monthly (each such month a "Subscription Term") based on active headcount of the Subscription Term. One-time/implementation fees are non-refundable.
4. CLIENT acknowledges that (a) except as specifically described in clause (c) below, fees for Bundled Services are due and payable in full each Subscription Term regardless of whether CLIENT accessed and/or used Services during such Subscription Term, (b) with respect to payroll Services in particular, CLIENT will be charged the then current non-activity fee determined by Paylocity from time to time if no payrolls are run during any particular Subscription Term, and (c) there are certain elements of the Bundled Service as determined by Paylocity from time to time that are billed based on actual activity (for example Delivery).

CONFIDENTIALITY AND PROTECTION OF CLIENT DATA

1. Paylocity agrees to keep confidential any information provided by the CLIENT to the same degree it would with respect to its own confidential information and will use said information solely for the purposes of payroll and related services processing. Paylocity will not disclose this information to anyone without the permission of the CLIENT, or unless required to do so pursuant to legal process.
2. Paylocity will maintain adequate security over CLIENT information using commercially reasonable safeguards over the hardware, software, personnel and processes used to support the delivery of payroll and related services to the CLIENT and in compliance with federal, state and local laws governing employee and payee data including California SB1386 and Massachusetts 201 CMR 17.00.
3. CLIENT will maintain adequate security over the hardware, personnel and processes used to access Paylocity's software and services, including usernames and passwords used to access Paylocity's software.
4. Service delivery by Paylocity involves transmissions of data and information over the Internet at a website hosted by Paylocity. Accordingly, CLIENT acknowledges that neither the security of transmissions over the Internet nor of the CLIENT'S hardware used to access the Internet can be guaranteed by Paylocity. Paylocity will use encryption and other industry safeguards to protect such information when being transmitted over the Internet.
5. Paylocity will maintain commercially reasonable storage facilities and procedures (periodic back-up and on-and off-site storage) to protect against the alteration and loss of CLIENT'S data.
6. Without limiting the confidentiality, data protection and intellectual property rights terms set forth in this Agreement, Paylocity has a perpetual right to use aggregated, anonymized, and statistical data ("Aggregated Data") derived from the operation of the Bundled Services and Software provided to CLIENT, and nothing herein shall be construed as prohibiting Paylocity from utilizing the Aggregated Data in the provision of its Services or for operating purposes.

RESPONSIBILITIES

1. Paylocity will use due care in processing CLIENT'S work, and shall be responsible for correcting errors which are caused by Paylocity equipment, processors, or employees in the course of their work.
2. Paylocity shall be responsible for the payment of any penalties and/or interest due resulting from errors or omissions committed by Paylocity while filing taxes on said CLIENT'S behalf.
3. Paylocity will provide customer support from 7AM to 7PM CST daily, excluding weekends and Federal holidays.
4. Paylocity will make available to CLIENT all improvements, enhancements and modifications to its services, methods, and software as they are made generally available by Paylocity to its other clients.
5. CLIENT is solely responsible for the content and accuracy of all data input and then subsequently processed by Paylocity. CLIENT will submit to Paylocity its payroll and other data in a form, at a time and by the method specified by Paylocity. It is the CLIENT'S responsibility to review the processed payroll and other information and to promptly identify any errors. If the data submitted to Paylocity is incorrect, incomplete, or not in proper form, then CLIENT agrees to pay Paylocity's additional charges then in effect for the corrections to said data.
6. PAYLOCITY'S TOTAL LIABILITY UNDER THIS AGREEMENT WILL BE LIMITED TO ACTUAL DAMAGES INCURRED BUT UNDER

NO CIRCUMSTANCES, OTHER THAN DEFINED IN PART 2 OF THIS SECTION OR FOR CRIMINAL OR FRAUDULENT ACTS BY PAYLOCITY OR ANY OF ITS EMPLOYEES, EXCEED THE CHARGE FOR SUCH SERVICE DURING THE LAST SIX (6) MONTHS. FURTHER, NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, (a) CLIENT AGREES THAT PAYLOCITY IS NOT RENDERING LEGAL, TAX, ACCOUNTING, OR INVESTMENT ADVICE AND IS NOT RESPONSIBLE FOR CLIENT'S COMPLIANCE WITH FEDERAL, STATE, OR LOCAL STATUTES, REGULATIONS, OR ORDINANCES, INCLUDING, BUT NOT LIMITED TO, THE FAIR LABOR STANDARDS ACT OR ANY WAGE AND HOUR LAWS, AND (b) CLIENT IS SOLELY RESPONSIBLE FOR ANY LIABILITY TO EMPLOYEES FOR FAILURE TO COMPLY WITH FEDERAL, STATE OR LOCAL LAWS. PAYLOCITY SHALL NOT UNDER ANY CIRCUMSTANCES BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR OTHER SIMILAR DAMAGES (INCLUDING LOST PROFITS) EVEN IF PAYLOCITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Nothing in this Agreement creates or will be understood to create third party beneficiaries. CLIENT understands and agrees that Paylocity has no obligations to third parties, including CLIENT'S employees and any third party agencies.

7. Except as specifically stated in the Agreement, the Bundled Services are provided "AS IS" and there are no warranties, expressed or implied, including but not limited to, any implied warranties of merchantability or fitness for a particular purpose.

8. Subject to Section 6 above, Paylocity and CLIENT agree to abide by all applicable state, local and federal laws in connection with the Bundled Services. CLIENT agrees not to post to any application material that would be considered libelous, unlawful, inappropriate, offensive or disrespectful to others. CLIENT agrees that they are responsible for material posted by CLIENT'S employees.

9. CLIENT will not reverse engineer, disassemble, decompile or otherwise attempt to derive source code, trade secrets, or programming methods from the applications.

10. The provision of Bundled Services to CLIENT may require use of or integration with third party software and/or services. To the extent CLIENT requires utilization of any third party software or services, CLIENT agrees to hold harmless and release Paylocity from any liability from CLIENT'S use or Paylocity's integration with third-parties. CLIENT authorizes Paylocity to share any CLIENT data, including CLIENT'S confidential information, as may be required by third-parties for the provision of Bundled Services. Paylocity is also not liable for any disclosure of CLIENT Confidential Information by any such third-party, whether intentional or not.

11. The individual signing this Agreement on behalf of CLIENT represents and acknowledges that he or she has the authority to execute this Agreement on behalf of CLIENT and bind CLIENT to this Agreement. CLIENT warrants that it possesses full power and authority to enter into this Agreement, and has read and agrees to the terms and conditions set forth in this Agreement. Paylocity will be bound by the terms and conditions set forth herein.

FUNDING

1. In regard to electronic funds transfers, CLIENT shall comply with and be subject to the Operating Rules of the National Automating Clearing House (NACHA) governing these methods of payment, as such rules shall, from time to time, be in effect among banks that participate in NACHA. CLIENT also acknowledges that, in order to put into effect, the Bundled Services which include ACH transactions, CLIENT will be designated as the Originator of the ACH transactions and will be bound by the rules for ACH Originators as adopted from time to time by the NACHA. CLIENT agrees that it has assumed the responsibilities of an Originator under the ACH Rules and acknowledges that entries may not be initiated in violation of the laws of the United States. CLIENT agrees to indemnify and hold each Participating Bank and NACHA harmless from any claim incident to the operation of this plan arising from an act or omission of CLIENT.

2. For payrolls processed with total liabilities of less than \$1 million, Paylocity will debit CLIENT'S bank account for all ACH transactions one banking day prior to check date and, as a result, requires all amounts to be available for withdrawal from CLIENT'S account at that time. In the event the total amount of funds is not available one banking day prior to check date, a \$100.00 USD fee is to be charged to CLIENT. CLIENT will then have until 2:00 p.m. Central Time on the date of notification to wire transfer these funds to Paylocity's bank account.

3. For payrolls processed with total liabilities of more than \$1 million or where CLIENT is not receiving tax services from Paylocity, Paylocity will require a wire transfer of funds one banking day prior to check date.

4. CLIENT'S designated bank account(s) will have sufficient funds to pay CLIENT'S third party obligations (i.e., employee payroll payments, taxes, agency or other obligations) within the deadlines established by Paylocity in order to satisfy CLIENT'S third party obligations in their entirety. If CLIENT fails to have sufficient funds to pay such third party obligations including, without limitation, fees, then CLIENT agrees to pay Paylocity for all costs of collection, including reasonable attorney fees, which may be associated with collection of the amounts due. In the event CLIENT fails to adhere to its funding requirements under this Agreement, Paylocity may terminate this Agreement and withhold any work in progress as per the terms under Termination of Bundled Services and Buy-Out Fee. This is in addition to any other rights Paylocity may have under this Agreement or under law. To secure the CLIENT'S payment of all charges due under this Agreement, CLIENT grants Paylocity the right to set off with any funds retained by Paylocity for purposes of remitting payments or making payments to CLIENT employees, taxing authorities or other third party agencies. Paylocity also reserves the right to reverse employee transactions and/or tax payments for which funds have not been received from CLIENT.

OWNERSHIP

Paylocity owns or licenses all rights, title and interest in and to its processes, methods, applications and contents, including the software and documentation, Paylocity's trademarks, and all intellectual property rights in the foregoing (excluding portions of the Service provided by third parties). Software and services are made available only for CLIENT'S internal business purposes and are not transferable; furthermore, any right of use ceases when Paylocity no longer performs its Bundled Services for CLIENT.

TERMINATION OF SERVICES AND BUY-OUT FEE

1. Either Paylocity or CLIENT may suspend performance and/or terminate this Agreement immediately upon written notice at any time if: a) the other party is in material breach of any material warranty, term, condition or covenant of this Agreement and fails to cure that breach within sixty (60) days, unless such breach is due to CLIENT'S failure to pay undisputed fees due hereunder then time to cure such breach shall be five (5) business days, after written notice thereof, or b) the other party seeks protection under any bankruptcy, receivership, trust

deed, creditors arrangement, composition or comparable proceeding, or if any such proceeding is instituted against the other (and not dismissed within ninety (90) days after commencement of one of the foregoing events).

2. In addition to the rights under item 1 above, Paylocity may also suspend performance and/or terminate this Agreement immediately if CLIENT a) is unable to complete the implementation services and commence Bundled Services, b) wrongfully uses or accesses Paylocity's products, systems or services in the performance of its obligations under this Agreement c) fails to remit timely payroll or tax funds as required by this Agreement and in any event when more than twenty-four (24) hours have elapsed from notice given by Paylocity, no longer meets Paylocity's credit/financial eligibility requirements for such Services as determined from time to time by Paylocity, or has any material adverse change in its financial condition that Paylocity becomes aware of in the performance of the Services.

3. If CLIENT terminates this Agreement in whole or in part prior to the end of the Initial Term or the then current Renewal Term or Paylocity terminates the Agreement under items 1 or 2 above, (a) CLIENT shall be required to pay a fee in order to buy out this Agreement ("Buy-Out Fee"). The Buy-Out Fee shall be equal to one-half of the following amount: the number of months remaining in the then current term multiplied by the monthly average amount billed to CLIENT over the immediately preceding twelve (12) months (or if less than twelve (12) months has elapsed, the monthly average amount billed to CLIENT over the months the Agreement was in effect prior to the termination date), and (b) Paylocity may allocate any other funds remitted or otherwise made available to it by CLIENT as Paylocity (in its sole discretion) may determine appropriate to include reimbursement for payments made by Paylocity hereunder on CLIENT'S behalf to a third party. CLIENT will also immediately a) become solely responsible for all of its third-party payment obligations covered by such Paylocity products or Services then or thereafter due (including, for Tax Filing Services, all related penalties and interest), b) reimburse Paylocity for all payments made hereunder on CLIENT'S behalf to any third party, and c) pay any and all fees and charges incurred relating to Paylocity products or Services rendered prior to the termination date. CLIENT agrees that Paylocity shall be entitled to collect any fees and charges incurred by CLIENT prior to the termination date via ACH direct debit including the Buy-Out Fee.

4. For up to one year following termination of this Agreement, CLIENT data can be accessed for an annual fee of \$3 per active employee, payable prior to the date access is provided to CLIENT.

GENERAL TERMS

1. This Agreement shall be construed according to the laws of the State of Illinois and constitutes the entire Agreement between the parties. No oral or other representations, warranties or agreements have been made in writing and signed by both parties. If any portion of this Agreement is determined to be invalid, illegal or unenforceable, the remainder of the Agreement shall nonetheless remain in full force and effect.

2. This Agreement may not be assigned by CLIENT to any third parties, other than successors, without the written consent of Paylocity.

3. Paylocity and CLIENT will not be responsible for failure to provide Bundled Services or correct any condition beyond its reasonable control, including but not limited to any acts or omissions by any third party.

4. CLIENT understands that this Agreement may be considered as an application for credit and hereby authorizes Paylocity to review credit of CLIENT including reports from credit bureaus, references, bank account status and other available financial information.

5. If CLIENT adds a Service following execution of this Agreement, CLIENT agrees to be bound by these Terms and Conditions as well as the separate Terms and Conditions of that Service.

6. No action arising under or in connection with this Agreement may be brought by CLIENT or Paylocity more than two (2) years after either party becomes or should reasonably have become aware of the occurrence of events giving rise to the cause of action.

7. CLIENT is responsible for the payment of all taxes including those assessed for prior periods relating to the provision of Paylocity's products and services where applicable, except to the extent a valid tax exemption certificate or other valid tax exemption document is provided to Paylocity and allowable by taxing authorities.

8. CLIENT agrees that any and all documents, data and other information provided to it by Paylocity that is either identified as confidential or a reasonable person should understand to be confidential based on the nature of the information and materials and other relevant factors shall be treated as confidential information of Paylocity and not used by CLIENT or shared with any third parties except as specifically permitted herein.

TERMS APPLICABLE FOR CERTAIN SOFTWARE OR SERVICES

The following terms apply to certain types of Services if selected by CLIENT as part of the Quote or Letters of Intent for Services added at any time subsequent to CLIENT'S first payroll.

For payroll related services, as applicable: CLIENT authorizes Paylocity to pay employees designated by CLIENT via Direct Deposit electronic funds transfer, amounts due and payable to them by CLIENT. CLIENT must retain and provide upon request copies of each employee authorization form for two (2) years after they expire. CLIENT authorizes Paylocity to pay employees designated by CLIENT via bank check drawn on a bank account maintained by Paylocity solely for this purpose. Uncashed bank checks outstanding for more than six months will be voided and the cash will be returned to the CLIENT. With regard to any transmittal of funds on behalf of CLIENT in connection with payroll related services, Paylocity acts as agent for CLIENT in accepting and processing funds. Pursuant to this Agreement, Paylocity provides such payroll related services to and acts on behalf of CLIENT only; Paylocity shall not provide any services directly to CLIENT's employees. CLIENT acknowledges that they are responsible for unclaimed property filings and any other escheatment duties within the respective state(s) or jurisdiction(s) CLIENT conducts business. CLIENT understands and agrees that (a) many banks, including without limitation, the banks that Paylocity uses to provide payroll services hereunder, assess fees to cash employee paychecks, (b) certain state and local laws require employers to either cover any such fees or ensure that employees can cash checks without being assessed a fee, and (c) CLIENT, as employer, remains solely and exclusively liable for ensuring that where required by law, its employees can cash paychecks without incurring a fee and that Paylocity specifically and expressly disclaims such responsibility. CLIENT authorizes Paylocity to perform payroll tax services that include the responsibility for tax deposits and timely filings of Federal, State and Local employment tax returns. Paylocity will serve as a "limited agent" for CLIENT in respect to tax filing, only for purposes of any required agency for deposits and filings with the Internal Revenue Service and/or any state reporting agency. Except as expressly provided in this Agreement, Paylocity is not otherwise an agent of CLIENT,

nor is Paylocity in partnership or otherwise affiliated with CLIENT'S business. CLIENT also grants Paylocity limited power of attorney to sign all obligatory and necessary forms to appropriate government channels and banks. CLIENT agrees to execute a "Reporting Agent Authorization" and "FEIN and State Info" in conjunction with using this service and agrees to provide timely information to Paylocity regarding changes in deposit frequencies and state unemployment rates in order for Paylocity to assume liability for any penalties and/or interest.

For time and labor related services as applicable: CLIENT will be billed for the first month in full. To the extent that CLIENT has procured timekeeping equipment during the course of the relationship with Paylocity, CLIENT agrees to return all equipment to Paylocity promptly upon termination of services or Agreement. Any damaged, unreturned or unusable equipment will be the responsibility of the CLIENT. If CLIENT uses any of Paylocity's time and labor related services that include Biometric Data, then CLIENT (i) shall be fully and solely responsible for complying with all applicable laws governing the collection, storage, use, and/or transmission of Biometric Data that CLIENT conducts or facilitates, including but not limited to, developing and complying with CLIENT'S own Biometric Data retention and destruction policies and obtaining written consents from CLIENT'S employees as may be required under applicable laws; (ii) shall be fully and solely responsible for providing a copy of Paylocity's Biometric Information Privacy Policy (which Paylocity shall provide to CLIENT) to CLIENT'S employees for whom Paylocity possesses any Biometric Data related to CLIENT'S use of Paylocity's time and labor related services; and (iii) shall be fully and solely responsible for obtaining written consents (which Paylocity shall provide in a form to CLIENT) from CLIENT'S employees for whom Paylocity may possess any Biometric Data related to CLIENT'S use of Paylocity's time and labor related services. Such consents shall be obtained prior to the collection of any Biometric data and must explicitly be for the benefit of the CLIENT, Paylocity and/or Paylocity's authorized licensors or vendors. CLIENT shall also be fully and solely responsible for complying with all applicable privacy laws and obtaining any required consents in connection with any Personal Information, including without limitation information about COVID symptoms and exposure, that is collected, stored, used or transmitted in the course of CLIENT using any of Paylocity's time and labor related services. "Personal Information" includes any information that relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, to an individual. CLIENT shall indemnify, defend and hold harmless Paylocity and its officers, directors, employees, affiliates, agents, and contractors, from and against any third-party claims, demands, suits, judgments, costs, expenses, losses and liabilities, including, without limitation, reasonable attorneys' fees (collectively, "Claims"), to the extent any Claims arise out of or relate to CLIENT'S noncompliance, or Paylocity's noncompliance to the extent Paylocity's noncompliance arises out of an act or omission by the CLIENT, with any laws related to Biometric Data or Personal Information for any services related to this Agreement. Paylocity reserves the right to select its own legal counsel for any such Claims.

"Biometric Data" includes "biometric identifiers" and "biometric information" as defined in the Illinois Biometric Information Privacy Act, 740 ILCS § 14/1, et seq. "Biometric identifier" means a retina or iris scan, fingerprint, voiceprint, or scan of hand or face geometry. "Biometric information" means any information, regardless of how it is captured, converted, stored, or shared, based on an individual's biometric identifier used to identify an individual. "Biometric Data" also includes any similar state or local law definitions related to any biological characteristics of a person, or information based upon such a characteristic.

Paylocity shall not (x) sell, lease or trade any Biometric Data that it receives from CLIENT, (y) retain, use, or disclose any Biometric Data that it receives from CLIENT for any purpose other than for the specific purpose of performing the services specified in this Agreement, or (z) retain, use, or disclose any Biometric Data that Paylocity receives from CLIENT outside of the direct business relationship between Paylocity and CLIENT.

For Affordable Care Act compliance services as applicable: CLIENT authorizes Paylocity to file forms 1095c and 1094c based on data entered by CLIENT including employee classifications, status and any other relevant data. Paylocity will serve as a "limited agent" for CLIENT in respect to information return filing with the Internal Revenue Service. Except as expressly provided in this Agreement, Paylocity is not otherwise an agent of CLIENT, nor is Paylocity in partnership or otherwise affiliated with CLIENT'S business. CLIENT also grants Paylocity limited power of attorney to sign all obligatory and necessary forms to appropriate government channels. CLIENT agrees to execute a "Reporting Agent Authorization" in conjunction with using this service, the same Form 8655 used for Tax Filing clients is sufficient for ACA Reporting. CLIENT agrees to provide timely information to Paylocity regarding any changes in legal name or FEIN.

For ASO/HR Edge services as applicable: These services are designed to provide general information to employers regarding human resources situations commonly encountered. These services include verbal and written information and guidance on a wide variety of human resources related topics, however Paylocity's services exclude legal representation, legal advice, tax advice, international issues, insurance carrier and insurance policy matters, including but not limited to carrier claims resolution, claims audits, open enrollment materials, benefit summaries, pricing negotiation and specific plan information pertaining to an insurance policy, paperwork (completing and processing forms) and administration (hiring, recruiting, interviews, terminations, disciplinary actions, drafting or writing of custom documents (handbooks, offer letters, separation agreements, compensation plans, provided we will provide templates and samples (if available), and answer questions and offer advice on what should be included in these documents, and interpretation of legal or regulatory rules. We will make every attempt to provide information, including links to the statute or law, links to governmental regulatory agencies, and any other information we may have available about the topic but we will not interpret legal rules or give advice on the law.

Client Name _____

Authorized Officer's Name _____ Title _____
Print

Authorized Officer's Signature _____



Paylocity Quote for Service

January 10, 2022

This quote valid for 30 days

Company Information	
Number of Employees	135
Number of Annual Payroll Processings	24
Number of State / Local Tax Reports	1

One-Time Fees	Qty	Cost Per	Ext. Cost
Full Bundle Pricing - Implementation			\$ 3,217.41
Benefits Enhanced Setup			
Time & Labor Implementation			
Total			\$ 3,217.41

Monthly Fees	Qty	Cost Per			Ext. Cost
Full Bundle Pricing	135	\$	19.50	Base \$ 120.75	\$ 2,753.25
Semi-Monthly Payroll Processing					
General Ledger Service					
Signed and Sealed Checks					
Direct Deposit					
New Hire Reporting					
Unlimited Product Training					
Report Writer (Ad Hoc Reporting)					
Comprehensive Report Library					
Analytics					
Payroll Proration/Retro-pay					
Employee Action Forms					
Time Off Accruals					
Online Quarterly Reports and W2 Access					
Tax Filing - Semi-Monthly	1				
HR Bundle	135				
Full HRIS - Reporting, PTO Mgmt., Mobile, Notifications, Unlimited Doc Storage, etc.					
Self Service Portal					
Peer-to-Peer Recognition					
Community					
Mobile Access					
Performance					
Onboarding					
Recruiting					
Surveys					
LMS					
Premium Video					
Compliance	135				
Benefits Enhanced	135				
Time and Labor					
Total Per Month					\$ 2,753.25

Year-End Fees	Qty	Cost Per			Ext. Cost
Year-End W2/1099	135	\$	7.00	Base \$ 50.00	\$ 995.00
Quarterly Tax Return - Internet Delivery					Included
Total					\$ 995.00

Total Cost Summary*		
Total One-Time Fees	Total One-Time	\$ 3,217.41
Year-End Fees	Total Year-End	\$ 995.00
Total Yearly Fees (Annualized)	Total Per Year	\$ 33,039.00

*Annualized Fees do not include Payroll Delivery Charges

*Monthly fees based on # of Active Employees

**Plus sales tax if applicable

THE PAYLOCITY SERVICES COVERED BY THIS AGREEMENT
ARE PROVIDED IN ACCORDANCE WITH THE TERMS
AND CONDITIONS OF THIS AGREEMENT

Paylocity Associate	Date
	1/10/2022

Client Authorization
Client Name (Print)

Penrose Steel & Tubing, Inc
5425 County Road 123
Penrose, CO 81240
USA

Quotation

Ph# 719-372-3911
Fax# 719-372-3724

Quote Number:
m10832

Quote Date:
Apr 7, 2022

Quoted to:

HUERFANO COUNTY ROAD & BRIDGE
P.O. BOX 48
401 Main St, Ste 306
WALSENBURG, CO 81089

attn: dustin

Page:
1

Customer ID	Good Thru	Payment Terms	Sales Rep
HUE 01	5/7/22	Net 30 Days	

Quantity	Item	Description	Unit Price	Extension
20.00	hra010	Hot rolled angle 1-1/2" x 1-1/2" x 3/16" x 20'	38.75	775.00

Date: _____
Approved: _____
Denied: _____
Amount: _____
Fund: _____
Prepaid: _____ Vendor Run: _____

EST. WGT. - 720.00

Subtotal	775.00
Sales Tax	
Total	775.00

BOCC meeting date of: 4/12/22

REF: Public Works Maintenance

Quote 1

Vendor: Amazon. Dewalt 4.5-inch grinder x2, Dewalt 7.25-inch circular saw x2

Amount: \$ 540.00

Quote 2

Vendor: Home Depot Pro. 2 Dewalt 4.5-inch to 5- inch grinders, 2 circular 6.5-inch saws

Amount: \$548.34

Staff Recommendation: Both of quotes are really close, but I would say let's order everything from Amazon since we are trying to order the other tool kit from Amazon.

Submitted by: Chris Bechaver

Date: _____

Approved: _____

Denied: _____

Amount: _____

Fund: _____

Prepaid: _____ Vendor Run: _____

Quote Detail

Customer: WALSENBURG COMMUNITY
CENTER

Customer ID: 588569

Quote ID: 37814853

Quote tools

Description:

Quote Date: 4/5/2022

Shipped To:
201 E 5TH ST
WALSENBURG, CO 81089

Subtotal	\$548.34
Tax	\$0.00
Shipping	\$0.00
Handling	\$0.00
Total	\$548.34

Item Number	Description	Unit Price	Qty.	Unit of Measure	Price
3583872	DEWALT 20-Volt MAX Cordless 4-1/2 in. to 5 in. Grinder (Tool Only)	\$130.48	2	Each	\$260.96
3589798	DEWALT 20-Volt MAX Cordless 6-1/2 in. Circular Saw (Tool-Only)	\$143.69	2	Each	\$287.38
				Subtotal	\$548.34
				Tax	\$0.00
				Shipping	\$0.00
				Handling	\$0.00
				Total	\$548.34

Questions about this quote?

Contact our Customer Service representatives at 1-866-412-6726

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Walsenburg 81089

Tools & Home Improvement ▾ de

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Roll over image to zoom in



DEWALT 20V MAX
Lithium Ion 4 1/2"

Visit the DEWALT Store

320 ratings

23 answered questions

Amazon's Choice for "dewalt 20v g..."

Current Price: \$119.00 Details

Price: **\$99.00**

& FREE Returns

You Save: **\$20.00 (17%)**

Don't forget to checkout with Pay by Invoice - with no interest or fees.

may be available at a lower price from other sellers, potentially without free shipping.

Brand	DEWALT
Included	Unit^Instruction
Components	Guide
Material	Lithium ion
Color	Black
Item	13.46 x 5.76 x 4.86
Dimensions	inches
LxWxH	

About this item

- Brand New in box. The product ships with all relevant accessories

[See more product details](#)

[Report incorrect product information.](#)

Share

\$99.00 $\times 2 = \$198.00$

& FREE Returns

FREE Prime delivery April 13 - 14

Deliver to Public - Walsenburg 81089

Qty: 1

Buying in bulk?

Add to Cart

Secure transaction

Sold by Bklyntools and Fulfilled by Amazon.

Support: [Free Amazon product support included](#)

☐ Add a gift receipt for easy returns

Add to List

New (16) from **\$98.65**

Other Sellers on Amazon

\$99.00

Prime FREE Delivery

Sold by: Bklyntools

Add to Cart

\$101.90

Sold by: Tools N More

Add to Cart

\$102.00

Sold by: Best_for_Less

Add to Cart

Have one to sell?
Sell on Amazon

Frequently bought together



These items are shipped from and sold by different sellers. [Show details](#)

- ✓ This item: DEWALT 20V MAX Lithium Ion 4 1/2"

\$101.90
- ✓ DEWALT Cutting Wheel, General Purpose Metal Cutting, 4-1/2-Inch, 5-Pack (DW8062B5)

\$8.69
- ✓ DEWALT Cutting Wheel, All Purpose, 4-1/2-Inch, 5-Pack (DW8424B5)

\$8.98

Total price: **\$119.57**

Add all three to Cart

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Walsenburg 81089

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budget

Departments **DI Supplies**

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Browse now

Tools & Home Improvement > Power & Hand Tools > Power Tools > Saws > Circular Saws



Roll over image to zoom in



6 VIDEOS

20V MAX 7-1/4-Inch Circular Saw with Brake, Tool Only, Cordless

3,156 ratings
Questions
for "dewalt saw"

Details

~~\$180.99~~

returns

~~\$180.99~~ 17%

24 **LOWEST PRICE**

Don't forget to checkout with Pay by Invoice - with no interest or fees.

Style: **20V Brushless 7-1/4" (Tool Only)**

20V 6-1/2" Saw (Tool Only)

\$99.00

20V Brushless 7-1/4" (Tool Only)
\$180.99

Pattern Name: **Saw**

Brand DEWALT
Blade Length 7.25 Inches
Item Dimensions LxWxH 11 x 8 x 10 inches
Color Black
Power Source Corded Electric

About this item

- Power - Brushless motor of DEWALT 7 1/4 circular saw provides 5500RPM maintaining speed under load
- Runtime - The cordless circular saw provides 330 crosscuts in 2x4 (pine)

Share

\$180.99 x 2 = ~~\$360.00~~

& **FREE Returns**

FREE delivery **Monday, April 11.**

Order within 15 hrs 12 mins

Deliver to Public - Walsenburg
81089

In Stock.

Quantity: **1**

Buying in bulk?

Add to Cart

Secure transaction

Ships from and sold by Amazon.com.

Support: [Free Amazon product support included](#)

Shows what's inside. To hide it, choose **Ship in Amazon Packaging** at Checkout.

Add an Accessory:

- ☐ **BOSCH DCB760 7-1/4 In. 60 Tooth Edge Circular Sa...** **\$21.62**
- ☐ **BOSCH DCB724 7-1/4 In. 24 Tooth Daredevil Portab...** **\$14.98**
- ☐ **Bosch CB704FC 7-1/4 In. 4 Tooth Edge Diamond-I...** **\$38.39**
- ☐ Add a gift receipt for easy returns

Add to List

New & Used (6) from **\$177.37**

Other Sellers on Amazon

\$199.00
& **FREE Shipping**

Add to Cart

BOCC meeting date of: 4/12/22

REF: Public Works Maintenance

Quote 1

Vendor: Amazon

2 sets of Dewalt 4 tool kit, drill, driver, reciprocating saw, and oscillating tool.
FREE SHIPPING

Amount: \$758.10

Quote 2

Vendor: CPO tools

2 sets of Dewalt tools, 4 tool kit, drill, driver, reciprocating saw, and oscillating tool.

Amount: \$896.02

Staff Recommendation: We currently have an account with Amazon, not sure if we do with CPO Tools. Both quotes will be here with in a week. I myself would go with Amazon.

Submitted by: Chris Bechaver

Date: _____

Approved: _____

Denied: _____

Amount: _____

Fund: _____

Prepaid: _____ Vendor Run: _____

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✓ Mark product as preferred

View other policies Close

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Don't forget to checkout with Pay by Invoice - with no interest or fees.

12
X
1-
ool
S

Share

\$341.15

FREE delivery **April 15 - 19.** Details

Deliver to Public - Walsenburg
81089

In Stock.

Qty: 2

Add to Cart

Secure transaction

Ships from and sold by MaxTool.

Add to List

New (9)

Other Sellers on Amazon

\$399.00

& FREE Shipping

Sold by: CPO Outlets

Add to Cart

\$399.00

& FREE Shipping

Sold by: Toolup

Add to Cart

\$449.90

Prime FREE Delivery

Sold by: AB Promise

Add to Cart

Have one to sell?

Sell on Amazon

Roll over image to zoom in



About this item

- Includes full manufacturer warranty
- [See more product details](#)

[Report incorrect product information.](#)

Frequently bought together



Total price: **\$390.08**

Add all three to Cart

These items are shipped from and sold by different sellers. [Show details](#)

- ✓ **This item:** DeWalt DCK489D2 ATOMIC 20V MAX Brushless Lithium-Ion Cordless 4-Tool Combo Kit (2 Ah) **\$341.15**
- ✓ Vtopmart 20 Metal Wood Oscillating Multitool Quick Release Saw Blades Compatible with Fein Multimaster Porter Cable Bla...
- ✓ WORKPRO 32-Piece Reciprocating Saw Blade Set - Metal/Woodcutting Saw Blades, Pruner Saw Blades with Organizer Pouch \$



What can we help you find?



YOUR CART (2)

ORDER SUMMARY (2)

Subtotal:	\$798.00
Est. Shipping:*	\$7.99
*Shipments to AK or HI do not qualify for economy shipping.	
Est. Total:	\$869.02

PROCEED TO CHECKOUT



No Interest if paid in full in 6 months with [PayPal CREDIT](#). [Learn more](#)

Have a Promo Code?

APPLY



Dewalt DCK489D2 ATOMIC 20V MAX Brushless Lithium-Ion Cordless 4-Tool Combo Kit (2 Ah)

Model: DEWNDCK489D2

Price/each: \$399.00

Qty

2

CA Residents

[Prop 65 Warning](#)

In Stock

[Remove](#)

Subtotal: \$798.00

[Save for Later](#)

[Remove All](#)

Estimated Total: \$869.02

PROCEED TO CHECKOUT

YOU MAY ALSO LIKE

GET \$10 OFF

4.5 ★★★★★

Google

Customer Reviews



Dewalt DCS375B 12V MAX
XTREME Compact Lithium-Ion
Cordless Bandsaw (Tool Only)

MODEL: DEWDCS375B

(0)

[Click For Details](#)



Dewalt DCBP034C 20V MAX
POWERSTACK Compact
Lithium-Ion Battery and
Charger Starter Kit

MODEL: DEWDCBP034C

(37)

\$159.00



Dewalt DCK299P2 2-Tool
Combo Kit - 20V MAX XR
Brushless Cordless Hammer
Drill & Impact Driver Kit with 2
Batteries (5 Ah)

MODEL: DEWDCCK299P2

(23)

\$399.00



Dewalt DCCS620P1 20V MAX
XR 5.0 Ah Brushless Lithium-
Ion 12 in. Compact Chainsaw
Kit

MODEL: DEWDCCS620P1

(65)

\$249.00



Dewalt DCCG620P1 20V MAX
XR 5.0 Ah Brushless Lithium-
Ion 4 A Cordless Gun (4 A)

MODEL: DEWDCCG620P1

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**Valid for first-time registrants only. Exclusions apply.

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SIGN UP NOW

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866-577-3014

Mon-Fri, 9am-7pm ET

CPO OUTLETS - AMERICA'S LEADING ONLINE POWER TOOL RETAILER

Also of Interest

String Trimmers

Blower Saws

GET \$10 OFF

4.5 ★★★★★

Google
Customer Reviews

Huerfano County Waste Transfer Station

Fee Schedule and Hours of Operation

HOURS OF OPERATION	
WINTER HOURS November 1 st to April 30 th	OPEN THURSDAY THROUGH SATURDAY - 9:00 AM TO 3:00 PM Closed 11:30 to 12 Noon for Lunch
SUMMER HOURS May 1 st to October 31 st	OPEN TUESDAY THROUGH SATURDAY - 9:00 AM TO 3:00 PM Closed 11:30 to 12 Noon for Lunch

RECYCLING BINS AVAILABLE FOR CLEAR GLASS, COLORED GLASS, AND ALUMINUM CANS

FEE SCHEDULE	
BAGGED TRASH (including Brown Leaf and Lawn Bags)	\$3.00 PER BAG
LOOSE HOUSEHOLD WASTE	\$9.00 PER CUBIC YARD \$23.00 PER LEVEL FULL SIZE PICK-UP LOAD
CONSTRUCTION DEBRIS	\$17.00 PER CUBIC YARD
CARDBOARD RECYCLING (Clean and dry only)	FREE
SCRAP METAL	FREE
BRUSH, TREE LIMBS, LOGS (Must be less than 12 inches)	\$5.00 PER CUBIC YARD \$12.50 PER LEVEL FULL SIZE PICK-UP LOAD
WHITE GOODS/MAJOR APPLIANCES - Includes washing machines, dryers, stoves, and water heaters - Refrigerators and freezers must have doors removed, be evacuated of Freon, and tagged by a certified professional	\$10.00 EACH
TIRES (Must be unmounted)	\$6.00 EACH
MATTRESSES/BOX SPRINGS	\$6.00 EACH
E-WASTE	\$1.00 EACH
TELEVISIONS AND MONITORS	\$10.00 EACH

ACCEPTABLE E-WASTE INCLUDES	
PERSONAL/OFFICE COMPUTERS - CPUs - Keyboards - Mice - Hard Drives - Laptops - Mainframe Computers - Modems - PDAs - Servers - Network Switches	CONSUMER ELECTRONICS - Camcorders - Compact Disc Players - DVD Players - Electronic Games - Radios - Remote Controls - Tape Players - Stereos - Two-Way Radios - VCRs

PLEASE BE RESPONSIBLE AND RESPECT THE ENVIRONMENT
NO HAZARDOUS WASTE IS ACCEPTED AT THIS SITE

Huerfano County Waste Transfer Station
Fee Schedule and Hours of Operation

ACCEPTABLE E-WASTE INCLUDES

OFFICE EQUIPMENT

- Toner Cartridges (Laser/Ink)
- Copiers
- Duplicators
- Electric Typewriters
- Printers
- Printed Circuit Board
- Scanners
- Uninterruptible Power Supplies (UPS)
- Word Processors

TELECOMMUNICATIONS

- Handsets
- Cell Phones
- Fax Machines
- Pagers
- Answering Machines
- Telephone Systems

BOCC Approval

Gerald Cisneros, Chairman

Date

PLEASE BE RESPONSIBLE AND RESPECT THE ENVIRONMENT
NO HAZARDOUS WASTE IS ACCEPTED AT THIS SITE



PACKING SLIP

Aurora, CO. 18000 Smith Rd., 80011
303-739-3000 * 877-654-1237Albuquerque, NM. 700 Wagner Court SE,
87105 * 505-345-8411 * 800-432-6612

www.wagnerequipment.com

Bloomfield, NM 505-634-4500 Burlington, CO 719-348-7880 Colo. Spgs., CO 719-635-1669 Durango, CO 970-259-2001 El Paso, TX 915-821-7651 Grand Jct., CO 970-242-2834 Hayden, CO 970-276-3781 Hobbs, NM 575-393-2148 Pueblo, CO 719-544-4433 Windsor, CO 970-278-750 Yuma, CO 970-848-2911
800-468-5081 877-742-1332 877-654-1237 877-654-1237 800-345-7878 877-654-1237 877-654-1237 800-821-6082 877-654-1237 877-654-1237 877-654-1237

FOR INQUIRES PLEASE
REFERENCE THIS NUMBER

CUSTOMER QUOTE

* EXPIRES 05/04/22

CHARGE

DOCUMENT 03Q038032

SOLD HUERFANO COUNTY
401 MAIN ST STE 306
TO WALSENBURG CO 81089CUSTOMER NO.
44650STORE
03SHIP HUERFANO COUNTY
TO 1038 RUSSELL AVE
WALSENBURG CO 81089

FILLED BY	ACKNOWLEDGEMENT
W/C LOCATION	W/C PIECES
BILL OF LADING	

ORDERED BY	TELEPHONE	CUST. ORDER NO.	INSTRUCTIONS	DELIVERY LOCATION	SHIP VIA
SCOTT	719 738 2420	140M	4+ DAY		WILLCALL

MAKEP/C	MODEL	SERIAL NO.	EQUIP NO.	ARRANGEMENT NO.	DATE	TIME	ENT BY	REFERENCE NO.	PAGE
AA P	140M	*CATC140MTB9M00305*	396	234-7721	4/04/22	9:16:40			1

ITEM	NO.	ORDER	SHIP	B/O	QUANTITY	PART NUMBER/ DESCRIPTION	LOCATION	N/R	TR	SOS	GROSS WEIGHT	UNIT PRICE	EXTD PRICE
	1				1	1CR-5647		1		000	9.9	1600.58	1600.58
						CONTROL GP							
	1-CD		1		1	CORE DEPOSIT				QC		533.54	533.54
MSC			1			FREIGHT CHARGE					.0	10.69	10.69
						TOTAL GROSS WEIGHT OF SHIPPED ITEMS					9.9		

USD SELL TOTAL 2144.81

If you're not completely satisfied please call 1-833-954-3116 or email :

OPEN ACCOUNT TERMS: CASH CUSTOMER - PAYMENT DUE ON DATE OF INVOICE. TOTAL AMOUNT DUE 10TH OF MONTH
FOLLOWING INVOICE DATE. FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL
PERCENTAGE RATE OF 18% WILL BE CHARGED ON PAST DUE INVOICES. FREIGHT TERMS ALL PARTS
PURCHASED ARE FOB SOURCE AND INCOMING FREIGHT WILL BE CHARGED FROM SOURCE

RECEIVED

DATE

PRINTED NAME

SEE REVERSE SIDE FOR WAGNER'S PARTS RETURN POLICY.

Wagner Equipment Co. hires EEO/AA/M minorities/Women/Disabled Veterans

EVSHP/LSY 4/22/20

			Correspondence	
				April 12, 2022
<u>ITEM</u>		<u>DATE</u>	<u>FROM</u>	<u>SUBJECT</u>
15	A	5-Apr	CTSI	Summer Time is County Fair Time
15	B	11-Apr	CTSI	CONFIDENTIAL CAPP Monthly Report

Technical Update vol. 26 no. 14 - Summer Time is County Fair Time

April 5, 2022

It's that time of year when counties across the state hold their county fairs. Your county can limit its risk exposure and promote a safe environment by following these tips.

Post your Facilities with Equine Liability Signage

Colorado law allows counties to protect themselves from potential liability involving equine activities such as rodeos and horse shows due to the inherent risks involved with activities associated with horses and llamas. To be immune, the county must post warning signs or correct known dangerous conditions that could lead to injuries for participants in these activities. Willful negligence is not excluded from liability.

Maintain Walkways and Fairgrounds

It's not uncommon for a fairgoer to be injured from a slip and fall. Minimize your risk by assigning personnel to keep the walkways free of debris and maintained in good condition. If a member of the public is injured while on county property, CAPP provides premises medical pay coverage.

Make sure fencing is secure, especially in the rodeo arena. More than one instance has occurred when a steer has crashed through a fence and injured spectators.

Insurance Coverage for the County Fair Board and its Volunteers

Colorado Counties Casualty & Property Pool (CAPP) member county employees, appointed boards, and county volunteers have liability coverage through CAPP. The County Workers Compensation Pool provides workers' compensation to member county employees and appointed board members while in the scope and course of their duties for the county. Fair volunteers (except certain statutory volunteers) are not covered for workers' compensation. Volunteers should sign a waiver form. The CWCP & CAPP Operations Manual has sample waiver forms at ctsi.org. A volunteer accident protection plan is available through CTSI, which provides minimal medical coverage secondary to the person's own health insurance for non-statutory volunteers. Contact Brenda at CTSI, 303 861 0507, ext 110, for more information.

Event Participants

Event participants are not eligible for premises medical pay and are not covered for liability or injuries to themselves. Participants should sign waivers of liability.

Vendors at the County Fair

CAPP does not protect or defend the liability of vendors or service providers at the fair. For example, the stock producers for your rodeo or food vendors must have their own liability insurance.

People Using County Facilities

For other summertime activities, people often use or rent the county's property for a private event such as a wedding reception, dance, or flea market. CAPP does not protect or defend the liability of non-county people putting on an event at your fairgrounds or county property. Tenant Users Liability Insurance Program (TULIP) coverage is available to cover the people putting on the event because if they do not have their own liability insurance, their personal assets could be at risk. Contact CAPP's broker, Tracy Paladino, at (800) 889 2614, for a quote.

What This Means to Counties

By following these tips, you'll keep your county's summertime festivities fun and safe and limit your county's risk. Contact CTSI at 303 861 0504 for more information.

A stylized graphic of the American flag, featuring the stars and stripes, is positioned in the upper right quadrant of the page. The stripes are red and white, and the stars are white on a blue background.

CONFIDENTIAL

CTSI

CAPP Monthly Reports